

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***May 24, 2017***

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**Members Present:**

**Larry A. Bartlett, Chairman  
Virginia Phillips-Hall, Member  
Troyce Lancaster, Vice-Chair  
Dr. Cephus Jackson, Member  
J. Mark Trimble, Member**

**Others Present:**

**Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Joe Harris; Attorney Keith Martin; Elections Director Shauna Dozier; County Attorney Pamela Everett; Police Legal Advisor Kenneth Green; Sheriff's Office Assistant Deputy Chief Shawn Southerland; Solicitor Tasha Mosley; Finance General Accounting Manager Kim Booth; Fire Chief Operations Officer David King; Laterral Francis; Adrienne Carr; various employees from County departments; and other individuals.**

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1. The meeting was called to order at 9:10 a.m.
2. The Board adopted the May 24, 2017 agenda with the following amendments: (1) move Item 4 and 5 after Calendar Call and add Item 13a – Sick Leave (Jerri Crowe).
3. The Civil Service Board's Meeting Minutes held on April 26, 2017 was approved.
4. The Civil Service Board's Executive Session Minutes regarding **Brenda French, Tax Commissioner**, termination appeal heard at the April 26, 2017 meeting.
5. The Civil Service Board's Decision regarding **Brenda French, Tax Commissioner**, termination appeal heard at the April 26, 2017 meeting.
6. The Civil Service Board's Decision regarding **James C. Reeves, Information Technology**, suspension appeal called at the March 22, 2017 meeting was approved.

7. The request from **Rose Johnson, Library**, to use sick leave in lieu of annual leave for the care of her Daughter was approved. (Civil Service Board was polled and approved by members, Bartlett, Lancaster and Phillips-Hall, on May 4, 2017).
8. The request from Fire Chief Landry Merkison to extend the probationary period of the following employees, for an additional six (6) months was approved.
 

<ul style="list-style-type: none"> <li>▪ <b>Steven Ashley</b></li> <li>▪ <b>Joseph Barber</b></li> <li>▪ <b>Justin Barfield</b></li> <li>▪ <b>Jose Bennett</b></li> <li>▪ <b>Daniel Blake</b></li> <li>▪ <b>Keon Carter</b></li> <li>▪ <b>Breanna Crawford</b></li> <li>▪ <b>Ryan Devita</b></li> <li>▪ <b>Ashley Dohany</b></li> <li>▪ <b>Brandon Evans</b></li> <li>▪ <b>Austin Fannin</b></li> <li>▪ <b>Quinesha Golden</b></li> <li>▪ <b>Matthew Hand</b></li> </ul>	<ul style="list-style-type: none"> <li>▪ <b>Caleb Jones</b></li> <li>▪ <b>Russell Jones</b></li> <li>▪ <b>Timothy Justice</b></li> <li>▪ <b>Travis Lyles</b></li> <li>▪ <b>Diadez Mitchell</b></li> <li>▪ <b>Tyler Polk</b></li> <li>▪ <b>Taylor Ramose</b></li> <li>▪ <b>Marcus Rhodes</b></li> <li>▪ <b>Shameka Rhodes</b></li> <li>▪ <b>Frank Usher</b></li> <li>▪ <b>Donte Wince</b></li> <li>▪ <b>Norman Wolfe Jr.</b></li> </ul>
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9. The request from Fire Chief Landry Merkison to extend the promotional probationary period of **Nicholas Ferrell**, for an additional six (6) months was approved.
10. The request from Chief of Police Michael Register to extend the probationary period of **Elithia S. Gibson**, for an additional six (6) months (until December 19, 2017) was approved.
11. The request from Chief of Police Michael Register to extend the probationary period of **Kyra T. King**, for an additional six (6) months (until December 19, 2017) was approved.
12. The request from Sheriff's Office to extend the probationary period of **Shanta Y. Alexander**, for an additional six (6) months was approved.
13. The request from **Denise A. Riley, Solicitor General**, to use sick leave for the care of her Father was approved.
14. The request from **Jerri Crowe, Finance**, to use sick leave for the care of her Mother was approved.

15. Calendar Call.

- a. **Phillip Richards (Sheriff's Office)** – Appeal filed April 16, 2014, regarding: “The wrongful termination which occurred on April 11, 2014”. Attorney Thomas Florio requested a continuance on May 19, 2017. Human Resources Director Pamela Ambles granted the request on May 19, 2017.
  - i. Chairman Bartlett confirmed the Appellant and County agreed to a continuance as Mr. Richards’ daughter was turning 18 years of age and would be able to respond on behalf of his estate, at a later date.
  - ii. Chairman Bartlett placed on the record that the continuance request would be a “joint continuance”.
- b. **Laterral Francis (Elections & Registration)** – Appeal filed May 27, 2016, regarding: Two-day suspension.
  - i. The Board heard Ms. Francis’ appeal and voted to uphold the department’s decision to suspend for two days.
- c. **Adrienne L. Carr (Superior and State Court)** – Appeal filed July 25, 2014, regarding: “I was terminated from my position as a Legal Transcriber assigned to Judge Matthew O. Simmons’ courtroom. I am appealing that termination”.
  - i. Appellant and County were ready to proceed with the hearing.
  - ii. County Attorney Pamela Everett requested a continuance based on one of its witnesses needing to leave at 2 p.m. Attorney Keith Martin did not have any objections.
  - iii. Chairman Bartlett continued the case on behalf of the Board and did not charge either side (as the Board would not get to hear Ms. Carr’s case today).
  - iv. Chairman Bartlett dismissed all parties.
- d. **Ryan Hall (Police Department)** – Appeal filed July 28, 2014, regarding: “I was terminated from my position as a police officer with the Clayton County Police Department on July 25, 2014”. A joint continuance request was submitted on May 8, 2017, and approved by Human Resources Director Pamela Ambles on May 9, 2017.
  - i. Chairman Bartlett confirmed Appellant and County submitted a joint continuance request and it was approved on May 9, 2017.
  - ii. Attorney Martin outlined issues that needed to be resolved prior to the matter being placed on a future agenda.
  - iii. Chairman Bartlett stated to hold everything and allow the parties to discuss settlement and the Board would address the issues as they come up.

- e. **Hope Penson (District Attorney)** – Appeal filed August 1, 2016, regarding: “My suspension for 3 days without pay”. Ms. Penson withdrew her appeal on May 19, 2017.
  - i. Chairman Bartlett confirmed Ms. Penson withdrew her appeal on May 19, 2017.
- 16. Discussion items.
  - a. Upcoming Cases.
    - i. Chairman Bartlett confirmed the following cases would be placed on the June agenda:
      - (1) *Phillip Richards* (Sheriff’s Office)
      - (2) *Adrienne Carr* (Superior and State Court Administration)
      - (3) *Ryan Hall* (Police Department)
      - (4) (Corrections) One-day suspension
      - (5) (Police Department) Termination
- 17. Other business.
  - a. Chairman Bartlett confirmed the next Regular Meeting date would be June 28, 2017.
- 18. Adjournment.