

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***April 26, 2017***

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**Members Present:**

**Larry A. Bartlett, Chairman  
Virginia Phillips-Hall, Member  
Troyce Lancaster, Vice-Chair  
Dr. Cephus Jackson, Member  
J. Mark Trimble, Member**

**Others Present:**

**Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Joe Harris; Tax Commissioner Terry Baskin; Attorney Keith Martin; Elections Director Shauna Dozier; Chief Financial Officer Ramona Bivins; County Attorney Michelle Youngblood; Police Captain Tina Daniel; Police Legal Advisor Kenneth Green; Tax Commissioner Office Manager Danielle Smith; Fire Chief Landry Merkison; Attorney James Radford; General Accounting Manager Kim Booth; Elaine Minor; Brenda French; Laterral Francis; Thomas Sheats; various employees from County departments; and other individuals.**

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1. The meeting was called to order at 9:10 a.m.
2. The Board adopted the April 26, 2017 agenda.
3. The Civil Service Board's Meeting Minutes held on March 22, 2017 was approved.
4. The Civil Service Board's Executive Session Minutes regarding **Andrew White, Sheriff's Office**, termination appeal called at the February 22, 2017 meeting was approved.
5. The Civil Service Board's Decision regarding **Andrew White, Sheriff's Office**, termination appeal called at the February 22, 2017 meeting was approved.
6. The Civil Service Board's Decision regarding **James C. Reeves, Information Technology**, suspension appeal called at the March 22, 2017 meeting was approved.

7. The request from Police Captain Tina Daniel (E-911 Communications) to extend the probationary period of **Lauren Mosley, E-911 Communications**, for an additional six (6) months was removed from the agenda.
8. The request from Deputy Chief Operating Officer Alex Cohilas (Interim Director E-911 Communications) to extend the probationary period of **Bennie Bridges, E-911 Communications**, for an additional six (6) months was approved.
9. The request from Chief of Police Michael Register to extend the probationary period of **Luis Tellechea**, for an additional eight (8) months was approved.
10. The request from Chief Financial Officer Ramona Bivins to set a six-month probationary period for **Elaine Minor, Finance** was approved.
11. The request from Fire Chief Landry Merkison to extend the promotional probationary period of **Ricky Wayne Webster, Jr.**, for an additional six (6) months was approved.
12. Calendar Call.
  - a. **Thomas Sheats (Police Department)** – Appeal filed July 17, 2014, regarding: “The termination of my employment from the Clayton County Police Department and Clayton County Government, effective July 10, 2014”.
    - i. Appellant Attorney Keith Martin withdrew Mr. Sheats’ appeal. Mr. Sheats was in attendance and confirmed his withdrawal.
    - ii. The Board voted unanimously to accept the withdrawal of Mr. Sheats’ appeal.
  - b. **Brenda French (Tax Commissioner)** – Appeal filed April 25, 2016, regarding: “Termination”.
    - i. The Board heard the appeal hearing and voted unanimously to uphold the department’s decision to terminate.
  - c. **Laterrial Francis (Elections & Registration)** – Appeal filed May 27, 2016, regarding: Two-day suspension.
    - i. The Board advised Ms. Francis her case would not be heard today.
    - ii. The Board excused all parties and continued Ms. Francis’ appeal hearing to its May agenda.
  - d. **Kesheia B. Floyd (Probate Court)** – Appeal filed July 5, 2016, regarding: “Termination – This mischaracterization of my ‘performance as being incompetent, ineffective and negligent”. Ms. Floyd withdrew her appeal on April 11, 2017.
    - i. Chairman Bartlett confirmed Ms. Floyd withdrew her appeal on April 11, 2017.

13. Discussion items.
  - a. Additional meeting date for May 2017.
    - i. The Board did not vote on an additional date for May 2017.
    - ii. Chairman Bartlett advised Human Resources to remove this discussion item from future agendas.
  - b. Upcoming Cases.
    - i. Chairman Bartlett confirmed Laterral Francis (Elections) appeal hearing would be on the May agenda.
    - ii. Chairman Bartlett asked Human Resources Director Pamela Ambles to place enough cases on the agenda to be heard at its May meeting.
14. Other business.
  - a. **Phillip Richards (Sheriff's Office)** – Termination appeal
    - i. Chairman Bartlett stated Attorney Thomas Florio would receive notification for the May hearing and would either move forward with the hearing or it would be dismissed.
    - ii. HR Director Ambles confirmed the Board's direction concerning this matter.
  - b. **Civil Service Board – Clayton County Superior Court** - Appeal on May 8, 2017.
    - i. Chairman Bartlett advised Attorney Joe Harris to keep the Board apprised of this appeal.
15. Adjournment.