

CLAYTON COUNTY LIBRARY BOARD MEETING MINUTES

Date: September 8, 2020

Time: 6:00 pm

Facilitator: Deetra Poindexter, Chair, who called the meeting to order at 6:03

In Attendance

Deetra Poindexter, Kim Blackwood, Crystal Perry, Ola Kimble, Emmanuel Adeyemo, Bob McAllan, Brenda Harrison, Chantara Carter, Brenda Pridgen, Mapillar Dahn, Carolyn Boone and Director Rosalind Lett

Absent

No one was absent

Prayer was given by Chairperson Poindexter.

Secretary Harrison informed the Chair that we did have a quorum to conduct a full meeting.

Approval of Agenda

Motion to approve made by Harrison and 2nd by Dahn. Approved

Approval of the Minutes

Motion to by Poindexter and 2nd by Harrison with correction by Vice Chair Dahn. Approved

Public Comment

There were no citizens signed up for public comment.

Director and Assistant Directors' Reports

Director Lett - there were no questions about the Director's report. Director Lett stated that she did not want to use the county's new logo and wanted to continue to use the current library logo. The opening for the Northwest branch is on hold. Maybe in a week the staff will be able to enter the building. It is hoped that the soft opening will be soon. The \$19,000 grant has been received. The county has implemented a "Mask Required" in all county buildings.

Deputy Director Parham answered a question by member Perry about new hires and onboarding. There have been new hires primarily for the Northwest and training is in place. When asked by Chair Poindexter about the online credit card system (Strike) the thermal scanners, we were told that the BOC had not given final approval of the online credit card system. He is expecting the system to be approved. In reference to the thermal scanners that were paid for by Cares Act money, they are being put in all branches at the main entrances and employee entrances. The contractor is in the process of doing the wiring for the devices. It has not been determined who will monitor the thermal scanners.

Asst. Director Gooch SHE'S MARRIED NOW!!! The presentation that Marquita did with the GPLS was great and was shared with all board members. The patron satisfaction surveys are coming in. The board can help push this effort. The board members were asked to submit a headshot and brief bio for the purpose of updating the website. We were asked to have this submitted by 9-11-2020.

Asst. Director James was proud to say that the library has connected with the CCPS to include craft activities and reading programs. The high school students have previously been allowed to come to the library to learn more about our operations (Ms. Archie) but at this time that has been canceled due to the virus. Ms James is working to see if we can do the programs virtually and that is happening now. Madam Chair stated that the board members are ready to come and read to the children. She suggested to start scheduling the dates and times.

Virtual Librarian Dana was asked by Chair Poindexter about the chat feature on the website. Dana stated the since school is open the chat numbers have gone up. Some of the questions are about how to access the database, what is their card number and questions from parents and students. Vice Chair Dahn asked if the hotspots get damaged are the patrons being charged and the answer was not at this time but they will be charged in the future. Chair Poindexter wanted to know if the damage clause was in the policy. The answer was yes. Member Perry wanted to know if Dana would include the number of people who use our social media format in her report. Madam Chair also issued a challenge to all members to post a selfie showing their Pines Card on social media.

Mrs. Belinda Eleby was not on the line so the Director informed us that Belinda is having classes virtually. Vice Chair Dahn asked about the number of attendees for each class and how that compares to the number that signed up for the classes and how we can better market them. Member Perry stated that it would be great if the classes could be recorded so others who could not attend the class could see it on our website or Youtube.

Committee and Financial Reports

There was no finance report because of a computer hitch in the county finance office. The report will be provided in the October meeting.

Unfinished Business

The 1st read of the Trespassing Policy was approved. Motion was made by Harrison and 2nd by Adeyemo. There are no changes in the reopening of the library at this time.

New Business

There will be board training. Madam Chair stated it will be October 22nd from 6 to 8pm for the training.

The new manuals are being put together and the members will be able to pick up the manuals at the Headquarters in a week.

The holiday/winter will be observed in accordance with the county's schedule.

Executive Session

No executive was needed.

Adjournment

The meeting was adjourned at 7:46 pm