

**CLAYTON COUNTY TOURISM AUTHORITY
BOARD MEETING
TUESDAY, OCTOBER 8, 2019
136 South Main St.
Jonesboro, GA 30236**

Call to Order: Chairman Damon Williams called the meeting to order at 4:14 p.m. Members present: Gabe Johnson, Bryan Holmes, Tonya Clarke, Lynda Browning.

Staff: Tamara Patridge, Executive Director; Julie Bustamante, Finance & Administration Manager; Beth Bailey, Sales & Special Projects Manager; and Valerie Newell, Visitors Center Coordinator.

Board Attorney: Chuck Reed

Meeting began at 4:14 p.m. – Called to order by Chairman Williams.

❖ **Adoption of the Agenda**

- To add Memorandum of Exhibit Agreement between Arts Clayton & Tourism Authority. Motion to approve – Gabe Johnson; second – Bryan Holmes. Unanimous approval.

❖ **Minutes**

- Minutes from September meeting were read and approved. Motion to approve – Gabe Johnson; second – Tonya Clarke. Unanimous approval.

❖ **CVB Staff Reports**

- Beth Bailey gave an update report on Tourism Product.
- Valerie Newell gave an update report on the Visitors Center.
- Tamara Patridge gave an update report on Film.
- Staff reports attached to file.

❖ **Financial Report**

- Julie Bustamante gave an overview of the financials for August. Motion to approve made by Bryan Holmes; second – Tonya Clarke. Unanimous approval of financial reports as presented.
- Financial reports attached to file.

❖ **Old Business**

- Discussion on Tourism Authority by-laws. Discuss and approve by-laws with new changes. Motion to approve made by Gabe Johnson; second - Tonya Clarke. Unanimous approval of by-laws.
- Discussion on Memorandum of Agreement. Exhibition agreement between Arts Clayton and Tourism Authority – Discussed and made changes. Motion to approve made by Gabe Johnson; second- Tonya Clarke. Unanimous approval

❖ **New Business**

Motion to adjourn made by Bryan Holmes; second Gabe Johnson. Unanimous approval.
Meeting ended at 5:42pm.