

Department of Family and Children Services, Clayton County

Board of Directors Meeting

held

Wednesday, October 23, 2019 at 10:00 a.m.

Board Members Present:

Tia Simon	-	Chairman
Quen Howard	-	Board Member
Charlton Bivins	-	Vice Chairman
Sidney Richardson	-	Board Member
Dr. Barbara Pulliam	-	ABSENT Board Member

Staff Members Present:

Dr. Nia Cantey	-	County Director
Adisa Hobbs	-	OFI Supervisor
Daniel Chadwick	-	DFCS Intern
Reneaka Broadnax	-	DFCS Intern
A'Kera Clay	-	Recording Secretary
Sabrina Watson	-	Regional Director
Nancy Ward	-	Program Coordinator
Deneka Manning	-	Deputy Director

1. Call to order and Invocation

Meeting called to order at 10:11am by Chair Tia. Invocation performed by Vice Chair Bivins.

2. Audience Participation

None.

3. Approval of Minutes

Chair requested that "fund balance would be replaced with new monies" be added to the September minutes. Minutes approved at 10:17 am.

4. Program Reports

a. Adisa Hobbs – OFI Supervisor

She explained what unexpedited and expedited Standard of Promptness (SOP) mean. Expedited means that the benefits are processed quickly. Their standard of promptness states that case managers have 10 days to process benefits and ensure that they are applied on the recipient's card. Unexpedited has a 30 days requirement SOP.

The SOP for SNAP is at 93.13%. For expedited, the county is at 93.76% and for unexpedited, the county is at 92.45%. For Medicaid, there are several types: Peach Care, Pregnancy Medicaid, and others. Currently, the county is at a 87.81% for all Medicaid program. For Peach Care, the county is currently at 84.2%. For the pregnancy Medicaid, it is at 72.01%. For all others, it is at 89%. According to Ms. Hobbs, the numbers have increased compared to last month.

She discussed the challenges the county has faced historically to meet the targets and discussed the strategies created in order to address those challenges. Prior to gateway, there was intake and renewal teams. There was a time when case managers were processing intake and renewals. They also have same day services. It created chaos, therefore the county decided to create specialized teams. There are now same day services teams.

Mr. Bivins asked for clarity on the target percentages. Ms. Hobbs explained the state mandate of 96% for Medicaid. For expedited SNAP, the target is 100%. For unexpedited, the target is 96%. There are certain criteria that clients must meet in order to be considered unexpedited or expedited.

Ms. Quen asked what the process was for individuals who have experienced hardships such as natural disasters. Ms. Hobbs explained that for those individuals from other states or counties, disaster relief centers are set up. There are allowances for individuals who have lost documents, if they have identity.

b. Dr. Cantey- Social Services Director

She provided a snapshot of the daily score cards for 10/22/2018 and 10/22/2019. She discussed the breakdown of the spreadsheet, which reflects improvements that county has made, however she stated that there is a lot of work to be done. The spreadsheet does not reflect quality, it only reflects quantity. However, the reviews performed by the evaluator assess quality. She stated that a staffing also occurs with the case managers. Mr. Richardson asked what quality measures are in place because he believes the large number of staff may not dictate there is quality. She stated the county constantly monitors quality. She stated that there was training months ago on documentation. Regional Director, Ms. Sabrina, herself performed a review on CSFR. She stated the issue may be case managers are not documenting their meetings. Therefore, it counts against them.

Mr. Bivins asked whether the county services the same number of families each year, particularly at the end of the year. Dr. Cantey stated that it varies depending on the time of the year. She stated that the snapshot presented indicates that the county was not pacing timely. There could be an array of barriers in place, such as restructuring family preservation, low staff, natural disasters, and many other variables. Dr. Cantey stated the county would want more staff in CPS because the CPS staff are considered "front line" staff.

Mr. Bivins asked whether it is hard to create a budget due to the uncertainties. She stated that she believes that you could create a budget due to some consistencies and tailor a budget according to a baseline. Ms. Sabrina agreed that there is a possibility to project. As it relates to budget, Dr. Cantey discussed the space issue regarding the new staff (currently, the county has many staff, but limited seating).

Dr. Cantey discussed the ongoing snapshot of both Permanency and CPS. The snapshot compares both September 2018 and 2019. She discussed the family first act. Mr. Bivins asked about the family first initiative and correlation in decrease of children in care. She stated that there has been an increase of finalized adoptions. There is a PRE-Team that has been in place, which would be more closely linked to the families first initiative.

(Approaching Executive Session at 10:46 a.m.)

5. Executive Session

a. Personnel Report

OPI staffing was discussed.

SS staffing discussed. There is constant hiring.

b. Budget Clarification

Dr. Cantey asked about status of budget. Ms. Quen wanted explanations on the budget.

(Executive Session ended at 11:00a.m.)

6. Other Matters

a. Future Involvements and Projects/Events

1. Foster Care Fiscal Policy Approval

The Board will review and discuss at next board meeting.

2. October Festivities

Ms. Manning stated that Clayton Co. DFCS is registered for the October RD festivities at Sheriff Victor Hill's Trunk o' Treat. Ms. Quen confirmed that the RD team has everything needed per Ms. Manning. Candy was requested from the board. Foster Care children will be coming in the office as well to receive goodies on the 31st.

There have been events for Breast Cancer Awareness every Friday. The board has been invited to the balloon release.

3. November Festivities

Thanksgiving Turkeys are needed. Ms. Manning stated that is the board's project. Ms. Manning stated that whatever the board wants to get is fine. 72 foster homes are active.

4. December Festivities

Christmas event will be held here. Dr. Cantey discussed the difficulties to plan without a budget.

b. Annual Report

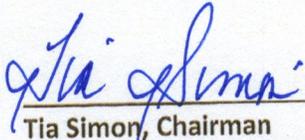
Chair Tia will ensure that this is completed in time for submission.

7. Date of Next Board Meeting

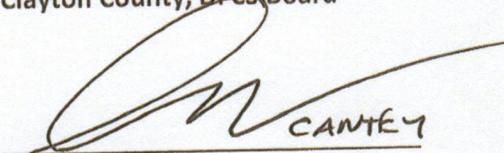
The date of the next board meeting is scheduled for Wednesday, November 20th, 2019 at 10:00 a.m.

Meeting was adjourned at 11:12 a.m.

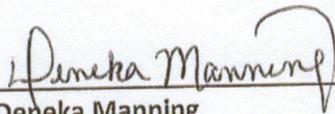
Respectfully yours,



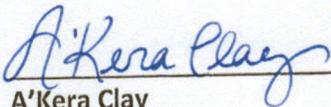
Tia Simon, Chairman
Clayton County, DFCS Board



Dr. Nia Cantey
County Director, Clayton County
DHS – DFCS



Deneka Manning
Deputy County Director, Clayton County
DHS – DFCS



A'Kera Clay
Recording Secretary