

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



July 24, 2019

9:00 A.M.

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Meeting Minutes held on June 26, 2019.
4. Consider for approval the Civil Service Board's Executive Session Meeting Minutes held on June 26, 2019 for upcoming cases.
5. Consider request from Chief Financial Officer Ramona Bivins, to extend the probationary period of **Stephen Ford Holmes, Finance/Administration** for an additional six (6) months.
6. Consider request from Chief Financial Officer Ramona Bivins, to extend the probationary period of **Tamara Rahsaan Saucer, Finance/Administration** for an additional six (6) months.
7. Consider request from **Charlene Fried, Police Department**, for annual leave donation. (Civil Service Board was polled and approved July 10, 2019 by Lancaster, Phillips-Hall, Jackson, and Bartlett.)
8. Consider request from **Ron Singletary, Buildings and Maintenance**, to use sick leave reserve.
9. Calendar Call.
 - a. **Heather Roscoe (Sheriff's Office)** – Demotion appeal filed March 29, 2018, regarding: "Demoted to the position of Correctional Officer". Appellant requested continuance on July 8, 2019. Continuance was granted on July 8, 2019.
 - b. **Heather Roscoe (Sheriff's Office)** – Termination appeal filed June 29, 2018, regarding: "Wrongful termination". Appellant requested continuance on July 8, 2019. Continuance was granted on July 8, 2019.
 - c. **Grace Taylor (Sheriff's Office)** – Demotion appeal filed April 30, 2018, regarding: "Demoted".
 - d. **Gloria Mayo (Sheriff's Office)** – Demotion appeal filed July 5, 2018, regarding: "Demotion from Sergeant to Correctional Officer".

- e. **Michael Watts (Police Department)** – Termination appeal filed February 15, 2019, regarding: “I was terminated for a use of force incident at the Police Department. I’m appealing being terminated”. Legal Advisor Kenneth Green will serve as counsel for this case due to a conflict of interest cited by Freeman Mathis to Human Resources on July 8, 2019. Continuance was granted on July 10, 2019.

10. Discussion item(s).

- a. Confirm meeting date(s) for August 2019.
- b. Upcoming cases for August 2019.

11. Executive Session (*as needed*).

12. Other business.

13. Adjournment.