

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATIONS

Regular Business Meeting

December 7, 2018

5:45 P.M.

*APPROVED POST SUMMARY MINUTES*

PRESENT: Chair Carol Wesley, Vice-Chair Dorothy Foster-Hall, Secretary Ruth Ash, Board Member Diane Givens, Board Member Patricia Pullar, Director Shauna Dozier, Supervisor Attorney Charles Reed, and Administrative Assistant Brianna Garrett

**REGULAR CALLED BOARD MEETING**

*1. Chair called the meeting to order*

*2. Moment of silence observed.*

*3. Adoption of Agenda:*

**Motion made by Board Vice-Chair Foster-Hall, seconded by Board Member Givens to adopt the agenda. Vote Unanimous. Motion carried.**

4. Approval of November 10, 2018 Regular & Special Called Board Meeting minutes.

**Motion made by Board Member Givens to approve the November 10, 2018 Regular & Special Called Board Meeting minutes with the date corrected, seconded by Vice-Chair Foster-Hall. Vote Unanimous. Motion carried.**

5. Approval of November 16, 2018 Special Called Board Meeting minutes.

**Motion made by Vice-Chair Foster-Hall to approve the November 16, 2018 Special Called Board Meeting minutes, seconded by Board Member Pullar. Vote Unanimous. Motion carried.**

*5. PUBLIC COMMENT:* Citizens will be given a three minute maximum time limit to speak before the Board of Elections and Registration about various topics, issues, and concerns. Public comments will be limited to thirty (30) minutes. Following thirty minutes of hearing from the public, the Board of Elections and Registration will allow the remainder of citizens who have signed up to be heard at the next regular business meeting.

There was no public comment.

Board Member Pullar inquired about any Board Member reviewing information provided at the last meeting in regards to Forest Park One.

Chair Wesley inquired from Director Dozier an update on Forest Park One.

Director Dozier informed the Board that she spoke with Daniel at the managers meeting and informed him that it was still in review by the Board and that she did not say that it was not a priority. Director Dozier informed the Board that she plans to provide a response to Mr. Bogdan at the regular Board meeting in January after reviewing the documents presented at the last Board meeting and making phone calls to assure that due diligence is complete.

Board Member Givens inquired on directional signage being provided to the Forest Park 1 site.

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Director Dozier informed the Board that Forest Park 1 polling place was provided 30 signs with an additional 30 signs. Director Dozier informed the Board that she visited the site on Election Day and the signage was not posted. Scott, Elections & Registration staff, also visited the site to remind Daniel to post the signage around the perimeter of the polling site.

#### 6. New Business

##### A. Director's Report.

Director Dozier informed the Board that the priority of the office has been the December General Runoff including Logic & Accuracy testing, applying consent orders and injunctions, as well as other deadline driven task associated with the Election and certification.

Director Dozier informed the Board that she will meet with the contractors to plan a start date for the renovation of the Election Center after December 10, 2018 to ensure that the voting equipment and elections materials are secured. Director Dozier informed the county that she would have to get approval from the Secretary of State's office to move the Gems Server, if necessary.

Director Dozier informed the Board of upcoming county office closing dates that the Elections Office will observe.

Director Dozier presented to the Board 2019 Tentative Election dates in the Director Operations Monthly Report. Director Dozier reminded the Board of the Clayton County Public School's special Election scheduled for March 19, 2019.

Director Dozier informed the Board that the General Assembly will go back into session in January. As discussed in previous meeting it is anticipated that the legislators will pass new legislation that will provide Election Offices with new voting equipment. Cost associated with the equipment has not become available, however Director Dozier informed the Board that she has been in correspondences with the Chief Operations Officer and Central Services Director in order to make budget preparations once the information becomes available. Updates will be provided at future board meetings.

Director Dozier informed the Board that the 2019 VRAG AND GEOA combined conference will be held March 24 – 27, 2019 at the Jekyll Island Convention Center. This is the same weekend that the March Special Election will be certified. Director Dozier asked the Board to let the office know by the January meeting if they plan to attend the conference so that they may be provided the information in order to reserve a hotel room. The VRAG and GEOA officers are in the planning stages of the conference.

Director Dozier requested a special called Board Meeting to be held on December 18, 2018.

Director Dozier presented to the Board a copy of the provisional letter that the voters receive upon casting a provisional ballot, as a follow-up to an email response amongst the Board.

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Director Dozier informed the Board that the office will begin processing the backlog of voter registration applications once approval from the Secretary of State's office is received. The office will also begin updating policy procedures and tracking legislation in order to prepare for future elections.

Board Member Pullar inquired on current Intergovernmental Agreements with Clayton County municipals.

Director Dozier informed the Board that there is a current Intergovernmental Agreement with the City of Morrow.

Board Member Pullar inquired about Director Dozier speaking with the Chief Operations Officer and informing the Commissioners about cost associated with new voting equipment since budget planning will begin next month.

Director Dozier informed the Board that she has informed the Chief Operation Officer and the Central Services Director that she will begin sending them updates as more information becomes available.

Board Member Pullar inquired on looking at the machinery from previous machine purchases be used to create a ballpark figure on what new machines would cost.

Director Dozier informed the Board that she has been in correspondences with the Central Services Director to retrieve those records. The last set of voting equipment was purchased in 2001 so the records would need to be retrieved from their department.

Board Member Pullar suggested that the Board receive information on the amount of voters versus how machines are used at each precinct in order to gauge the associated cost with new equipment to assure that the voting locations are sufficient.

Board Member Pullar also inquired about Board Members receiving the opportunity to train on new equipment when the poll workers receive training.

Director Dozier informed the Board that she will provide training information to the Board.

The Board discussed a date and time for the requested Special Called Board meeting. The date of December 18, 2018 at 4:30PM was agreed upon.

7. Executive Session: To consider personnel and/or litigation, as necessary.

**There was no Executive Session.**

8. Adjourn.

**Motion made by Vice-Chair Foster-Hall to adjourn the Regular Board Meeting at 6:12 P.M.  
Motion seconded by Secretary Ash. Vote Unanimous. Motion passed.**

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**{SIGNATURES ON NEXT PAGE}**

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CAROL WESLEY, CHAIR



DOROTHY FOSTER HALL, VICE-CHAIR



RUTH F. ASH, SECRETARY

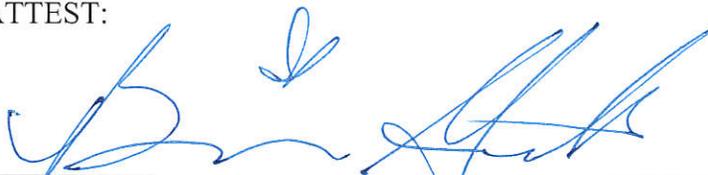


PATRICIA PULLAR, BOARD MEMBER



DIANE GIVENS, BOARD MEMBER

ATTEST:



BRIANNA GARRETT, ADMINISTRATIVE ASSISTANT