



# Small Local Business Enterprise Newsletter



## Charter Construction Services, Inc

### Extra Effort Yields Success.

Charter Construction Services is a small business providing landscaping, sod, erosion control, concrete piping, grading and irrigation services.

Under the founding leadership of Kay Broaddus, Charter Construction Services began as a golf course developer and landfill remediation company. Ms. Broaddus successfully built, owned and operated the first golf course located atop a landfill in Georgia— only the third such venture in the United States at that time.

The company quickly expanded into general site work utilizing those areas of expertise acquired in building and renovating golf courses. Charter Construction Services now provides pre-construction site preparation and post-construction renovation support to contractors in all areas of development.

Charter Construction Services is a certified Small Local Business with Clayton County, serving as a subcontractor to provide construction services such as erosion control or road construction. Charter has worked on Clayton County projects such as the Lake Spivey Multi-Use Trail Phases II & III and the International Park Dam Water Supply Pipe Rehabilitation. The firm has partnered with many major businesses such as Archer Western, Ruby-Collins, and Integrated Construction and Nobility.

When asked what their company's goal is, Broadus replied, "to create strong, long-term relationships with our customers and the agencies served by helping both succeed through our commitment to providing the highest quality work, reliable performance, and the extra effort required to excel."



### Purchasing Tip

- Get to know the buyers.
- Provide a summary of products or services.
- Get on the LIST of vendors

### Contracting Tip

Read the Scope of Work and review the required documents before submitting your package.

### Upcoming Events

Business Essentials Workshop 7/17/18 2 pm

Mandatory SLBE Workshop 8/30/2018 1 pm

Small Business Expo— TBD

### Upcoming Bidding Opportunities

- Lake Spivey Phase IV
- NW Police Precinct
- Information Technology Center
- District 4 Parks & Rec Administration Center
- SW Intergenerational Center
- Fire Station No.9
- Fire Station No. 15

## Doing Business with Clayton County- C-VAP

### Clayton Vendor Access Portal

#### What is C-VAP?

C-VAP is Clayton County's Vendor Online Registration System for any licensed business seeking opportunities with the County. The portal will allow vendors to manage their own account information, view purchase orders, invoices and 1099 data.

To register, go to <https://selfservice.claytoncountyga.gov/MSS/Vendors>



## NATIONAL SMALL BUSINESS WEEK

April 29 – May 5, 2018



The Central Services Contract Compliance Division acknowledged Small Business Week by hosting its outreach event on May 2, 2018. Staff engaged business owners as they entered the Community Development office to initiate a business license or renew a business license with Clayton County. Those that stopped by the table learned about the County's many diversity programs for Small, Local, Minority, and Women-owned businesses offered.



## Tips for Submitting Your Bid/Proposal

- ***Read the Solicitation requirements-make sure you can realistically meet expectations***
- ***Submit ALL required forms– Sign and acknowledge each form (no blank or omissions)***
- ***Look for any addenda and acknowledge them***
- ***Organize your response in the order of the solicitation (makes finding your information easy)***
- ***Proofread your final document PRIOR to submission (have someone look it over)***
- ***SIGN your Submittal Form.***

## WE WELCOME OUR NEWLY CERTIFIED FIRMS!!!!



- ◆ Athena Construction Group, Inc
- ◆ B&J Plumbing and Repair
- ◆ Bishop Thiem Septic Tank, Inc
- ◆ CJN Consulting, Inc
- ◆ Coffee Tea & Jazz Fest, LLC
- ◆ Construction Engineering & Management Co.
- ◆ Davine Solutions, LLC
- ◆ Dawson Realty & Mortgages
- ◆ Delta Fire Protection Company
- ◆ Diversified Technologies, LLC
- ◆ EMG Services, Inc
- ◆ Faultless Business Center, Inc
- ◆ Insight Resource Services, LLC
- ◆ Jeremiah's Choice, LLC
- ◆ JNX Partners-Staffing & Training
- ◆ Keyfeciences, Inc
- ◆ Mak Construction, Inc
- ◆ Master Paving Company
- ◆ Master Welding Service
- ◆ Materials Managers and Engin, Inc
- ◆ Messiah For Life, LLC
- ◆ McIntyre Fencing
- ◆ Ochoa Construction, LLC
- ◆ Office Design Solutions
- ◆ Raw Plumbing
- ◆ Regional Realty Concierges
- ◆ T Lorraine, LLC
- ◆ T. W. Brown Contracting
- ◆ TEM Construction, LLC



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★ **Certified Businesses to Date** ★  
★ **162 SLBEs** ★  
★ **95 MWBEs** ★  
★ **12 LVPs** ★  
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## Central Services Contract Compliance Division Host How to Get Business Certified Workshop

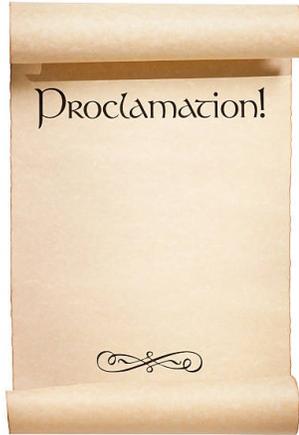
The Contract Compliance Division provides certification services for the Small Local Business Enterprise (SLBE) Program, Minority and Women Business Enterprise (MWBE) Program and the Local Vendor Preference (LVP) Program. On May 24th, the Division hosted a How to Get Business Certified Workshop with over 90 interested business registered.

The workshop entailed the application process, dos and don'ts, and benefits of certification which includes incentives for contracting opportunities for certified firms in a select program on a contract by contract basis. **Clayton County has utilized 42% of it's certified SLBEs on contracts as Prime or Subcontractor.**

To get certified with Clayton County or for more information, contact the Contracts Compliance Division at 770-477-3587 or via email at [centralservices.slbe@claytoncountyga.gov](mailto:centralservices.slbe@claytoncountyga.gov).

# NATIONAL SAFETY MONTH

## Clayton County Observes June 2018 as National Safety Month

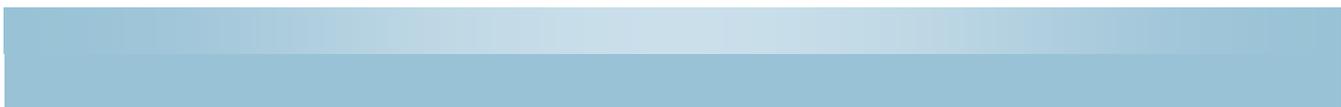


Central Services Risk Management Division receives Proclamation presented by Clayton County Chairman Jeffrey Turner.

The proclamation recognized the Risk Management Division's efforts in focusing on reducing the County's operational risk through safety awareness. Risk Management Division will follow the Safety Month's theme of "Keep Each Other Safe".

The Risk Management Division will host various safety workshops throughout the month.

- Defensive Driving Class for Youth Services —June 12-13th
- Risk Management & Insurance Workshop—June 14th
- June is National Safety Month Workshop— June 26th
- Safety and Insurance for SLBE—June 27th
- Defensive Driving Class for County—June 28th



## SHOW ON THE ROAD

Central Services participated in Clayton County's Show on The Road. The Show on the Road is an event sponsored by the Clayton County Board of Commissioners to provide the public the opportunity to meet with Clayton County Chairman Jeffrey Turner, Elected Officials and Representatives from all County Departments. The event was held Saturday, June 9, 2018 11 am—2 pm at Southlake Mall in Morrow. The event is FREE and open to the public.



Stay connected with program updates!



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