

# Clayton County Landbank Authority

## Meeting Minutes

31 July 2018

### **Opening**

The regular meeting of the Clayton County Landbank Authority was called to order at 6:00pm on 31 July 2018 in 121 S. McDonough St, Jonesboro, Georgia by Chairperson Latrice Mitchell, and Foster, Foster and Smith Council.

### **Present**

David Allen, Anne Wise, Latrice Mitchell, Rodney Tookes, Artie Jones, Terrance Moore, Fredalyn Frasier, Steve Bernard, Terry Baskin, Aaron McCullough, and Travis Smith.

### **Approval of Agenda**

The agenda was unanimously approved as distributed.

### **Approval of Minutes**

The minutes of the March 27<sup>th</sup>, 2018 meeting were approved.

### **New Business**

-Discussion for the need for a contact list of Landbank members and other interested parties.

-Discussion for the requirements for Landbank purchases in form of a letter of intent. The letter of intent should including purchase price, plan/proposed use of the property, timeline, financing/proof of financial ability, reversionary rights.

Motion to adopt the list as a guideline by Mr. Moore.

Motion seconded by Ms. Frasier.

A board vote unanimously approved in favor.

-Discussion of the Sidelot Next Door Program. Mr. Jones proposed that for the initial 6 months of the program, each proposal will be on a case-by-case basis.

Motion to adopt by Mr. Jones.

Motion seconded by Mr. Moore.

A board vote unanimously approved in favor.

-Discussion regarding 5116 West St and 745 Forest Parkway to be donated to Forest Park, Georgia. The donation is to take place.

Motion to adopt by Mr. Moore.

Motion seconded by Ms. Frasier.

A board vote unanimously approved in favor.

-Discussion of the request from the City of Morrow for Landbank properties on Duffey Dr (Parcels 12114D E010 and 12114D E011) and on Morrow Rd (Parcels 12113B C026 and 12113B C001). The request is to be granted.

Motion to adopt by Mr. Moore.

Motion seconded by Mr. Jones.

A board vote unanimously approved in favor.

-Discussion of the need to update and revise the list of Landbank properties. It was suggested that Foster, Foster and Smith undertake the task.

A board consensus issued the task to Foster, Foster and Smith.

-A presentation by GovEse regarding future actions of sales was given.

-Discussion of the guidelines for the selection of Landbank officers with the following points.

-Officers are to serve one year terms and not to exceed four consecutive terms.

-Officers are to be selected by simple majority vote.

Motion to adopt by Mr. Moore

Motion seconded by Mr. Jones.

A board vote unanimously approved in favor.

-Nominations of Officers and Voting of Officers

-Chairperson: Latrice Mitchell was nominated by Mr. Moore.

Seconded by Mr. Bernard.

A board vote unanimously approved in favor.

-Vice-Chairperson: Artie Jones was nominated by Ms. Mitchell.

Seconded by Mr. Moore.

A board vote unanimously approved in favor.

-Secretary: Anne Wise was nominated by Mr. Allen.

Seconded by Mr. Jones.

A board vote unanimously approved in favor.

**Adjournment**

Meeting was adjourned at 8:00pm by a motion from Terrance Moore and seconded by Fredalyn Frasier. A board vote unanimously approved in favor. The next general meeting will be at 6:00pm on September 25<sup>th</sup>, 2018, in 121 S. McDonough St, Jonesboro, Georgia.

Minutes submitted by:   Name

Approved by:               Name