

## Region 3 DBHDD Advisory Council Meeting Minutes

July 19, 2018

Call to Order	The meeting was called to order at 2:31 pm on Thursday, July 19, 2018, by Brenda Roberts, Chairperson for the Region 3 Advisory Council.		
Welcome/ Introductions	Ms. Roberts, Chairperson, called the meeting to order and welcomed Council Members, staff from Region 3 and DBHDD and community residents. Everyone in attendance introduced themselves.		
Attendees	<p><b>Council Members Present:</b> Brenda A. Roberts, Chair; Lynne Anderson; Melinda Morgan-Carson, Secretary; Jodie Chambers; Freda Hammonds; Solomon Alexander; Janice Scott; Sunita Joshi; Jacque Edwards</p> <p><b>Excused Absence:</b> Barbara Avila-Crawford</p> <p><b>Conference Call:</b> Dr. Caroline Brackett; Anthony Jackson; Dr. Raushanna Johnson-Verwayne</p> <p><b>Region 3 Staff:</b> Gwen Craddieth, RSA for Behavioral Health Services; Ruth Coody, Assistant to the Region 3 Advisory Council</p> <p><b>DBHDD Staff:</b> Michael Link, Director, Statewide Community Relations</p>		
Approve Minutes	The Chair, Brenda Roberts, asked for a motion to approve the May 17, 2018, minutes. Motion to approve the minutes as submitted was made by Solomon Alexander. Freda Hammonds seconded the motion. The motion was approved unanimously.		
AGENDA ITEM	PRESENTER(S)	DISCUSSION	ACTION
Old Business	Leadership Council	Michael Link provided a report of the activities of the State Leadership Council meeting on May 25th, 2018. The Leadership Council is still trying to determine the priorities that will be presented to DBHDD Commissioner Judy Fitzgerald during a meeting on August 12 <sup>th</sup> , 2018. The DELPHI Process will be used this year and each region will return to the Priorities Process next year. This yearly rotation between the DELPHI Process and the Priorities Process will continue in upcoming years. Lynne Anderson and Dr. Caroline Brackette have been the Region 3 Advisory Council representatives for the DELPHI Process meetings. Dr. Brackette will be rotating off the Region 3 Advisory Council as of 8/01/18 when she completes her first term. Dr. Brackette will not be asking for a reappointment for her second term. Lynne Anderson will continue to represent Region 3 in the meetings.	The next meeting of the State Leadership Council will be Friday, May 25th, 2018, in Macon, Georgia, at Rivers Edge Community Service Board. There will be a meeting with DBHDD Commissioner Fitzgerald on August 12 <sup>th</sup> to present the priorities.

	<p>DBHDD Policy Signature Form Acknowledging Receipt of the Policy on Standards and Ethics in Government</p>	<p>Ruth Coody distributed copies of the DBHDD Policy #22-1201 (Standards of Conduct and Ethics in Government) to the Advisory Council members who have not returned the signature page acknowledging receipt of the policy. This policy covers confidentiality which each advisory council member must be aware of and abide by the policy. Every active member must sign the acknowledgement. A file with the signatures and dates of each advisory council member acknowledging receipt of the policy is kept for the record. Nine Region 3 Advisory Council members as of today's meeting have signed the acknowledgement and returned their forms to Ruth Coody. The members who have signed the form are Lynne Anderson, Melinda Morgan-Carson, Janice Scott, Lasonya Jackson, Caroline Brackette, Ph.D., Freda Hammonds, Jodie Chambers, Sunita Joshi, and Dianna Williams. At today's meeting, Brenda Roberts and the newest member to the Region 3 Advisory Council, Jacque Edwards, completed their forms. There are now 11 members who have signed and dated the form.</p>	<p>Ruth Coody will send out the policy again by email to the four active Region 3 Advisory Council members who have not submitted the signed acknowledgement.</p>
<p>New Business</p>	<p>Election of Officers for FY 2019</p>	<p>The Chair of the Nominating Committee, Freda Hammonds, presented a slate of officers for FY 2019 on behalf of the Nominating Committee. The other members of the Nominating Committee were Melinda Morgan-Carson and Janice Scott. Each member was contacted by a Committee member to determine their interest in serving and to determine if they had read and signed the policy Standards of Conduct and Ethics in Government. Each Advisory Council member who wanted to serve submitted a resume that was sent out to all Council members prior to the July 19, 2018, meeting along with the slate of names presented by the Nominating Committee. The slate presented was the following:  Chairperson--Melinda Morgan-Carson  Vice Chairperson—Freda Hammonds  Secretary—No name(s)  Two General Members to the Region 3 Executive Committee—No name(s)</p>	

New Business (continued)	Election of Officers for FY 2019 (continued)	After discussion about the offices with no one's name, Ms. Hammonds announced each office and the member running and then opened the floor for nominations for each office. There no nominations from the floor for the Chair and Vice-Chair positions. For Secretary, Lynne Anderson, announced she would run and for the two General Members, Jodie Chambers and Sunita Joshi announced they would run. Ms. Hammonds used Robert's Rules of Order for each office by seeking a motion and a second for nominations and to close nominations for each position. Each office was listed on one ballot for voting. Ballots were taken up and votes were tallied by Freda Hammonds.	Officers for FY 2019 will assume their positions as of today's election. The officers for FY 2019 are as follows:  Chairperson—Melinda Morgan-Carson Vice-Chairperson—Freda Hammonds Secretary—Lynne Anderson Two General Members to the Region 3 Executive Committee—Jodie Chambers and Sunita Joshi
	Appointments to the Statewide Leadership Council	Brenda Roberts, Chairperson, appointed Urmil Tracy Marshall and Jacque Edwards as the two alternates to the Statewide Leadership Council. Each region has three votes at the meetings. The three officers are automatically members of the Leadership Council and the two appointees will be able to vote if one of the officers needs someone to represent them at the meeting.	Chairperson, Brenda Roberts, appointed Tracy Urmil Marshall and Jacque Edwards as alternate representatives to the Statewide Leadership Council.
	County Reports	Clayton County-Brenda Roberts reported that Delta Airlines will give Clayton County a grant to replace the monies lost by the Clayton County School System when the state legislators would not give Delta a fuel tax break during the 2018 legislative session.	No action is required by the Region 3 Advisory Council members.
	RSA Reports	Gwen Craddieth, RSA for Behavioral Health Services, distributed two communications to those Council members who were present at the meeting. One communication was information about the 2 <sup>nd</sup> Annual Opioid Summit in Dekalb County on July 26 <sup>th</sup> . A Region 3 provider, Dekalb County Community Service Board, is a sponsor and participant. The other communication was a Call for Proposals to present at the November 13 <sup>th</sup> -14 <sup>th</sup> 8 <sup>th</sup> Annual GSHA Supportive Housing Conference.  Daphne Rosalis, RSA for Developmental Disabilities, could not be present today due to a conflict with another DBHDD meeting.	There are no action items for the Region 3 members to take; however, Ruth Coody will send the two communications distributed by Gwen Craddieth to all Council members.

	Presentation	Michael Link, Director, Statewide Community Relations, did a lengthy presentation on the 10-year transformation of DBHDD. As a part of his presentation he did the top 10 Measurable Achievements and the areas where DBHDD is looking beyond 2019 to make future advancements. One area he mentioned was APEX schools in Region 3. There is additional state funding this year to add to the list of schools. Council members asked for a list of the Region 3 schools designated as APEX schools.	Ruth Coody will send a copy of Mr. Link's presentation to all Council members. Also, Gwen Craddieth will provide a list of APEX schools for Ruth to transmit to all Council Members.
	Announcements	<ul style="list-style-type: none"> <li>• On August 11, 2018, some of the Clayton County representatives on the Region 3 Advisory Council will do a booth at Congressman David Scott's Health Fair on August 11. They will distribute information about DBHDD services.</li> <li>• A list of the Region 3 Advisory Council Meeting dates for FY 2019 were distributed.</li> <li>• Dr. Caroline Brackette and Solomon Alexander will be rotating off the Advisory Council at the end of July, 2018. Dr. Raushanna Johnson-Verwayne representing Fulton County is applying to be reappointed for her second and final term on the Advisory Council.</li> </ul>	
<b>Public Comments</b>	A DeKalb County resident presented on behalf of his soon to be 22-year-old daughter requesting consideration to move her from the waiting list for the NOW Waiver to receiving funding. She will be 22 in October and the school's services will no longer be available to her. Ruth Coody will forward his contact information and presentation to the RSA for Region 3 Developmental Disabilities services, Daphne Rosalis.		
<b>Adjournment</b>	The Chair, Brenda Roberts, asked for a motion to adjourn the meeting at 3:58 pm. Melinda Morgan-Carson made a motion to adjourn the meeting, and Solomon Alexander seconded the motion. The motion was approved unanimously. The next meeting will be Thursday, September 20th, 2018.		

Minutes recorded and submitted by Ruth Coody, Advisory Council Assistant for Region 3

Approved: \_\_\_\_\_