

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

PRESENT: Chairman Eldrin Bell, Vice-Chairman Wole Ralph, Commissioner Sonna Singleton, Commissioner Gail Hambrick, and Clerk Shelby D. Haywood. (NOTE: Commissioner Michael Edmondson was absent from this business meeting.)

1. Chairman Bell called the meeting to order.
2. Invocation was led by Chaplain Fred Shillow of the Clayton County Sheriff's Office. At the pleasure of the Board, Chairman Bell requested that the pledge of allegiance to the flag be eliminated from the agenda because it had been done in the FY-2013 proposed budget public hearing held earlier.
3. Amended the agenda by adding Resolution 2012-115 (Authorizing Senior Services, on behalf of Clayton County, to submit an application to the Georgia Department of Human Resources to receive grant funds in connection with the Promoting Safe and Stable Families Program; to authorize the Chairman to execute the application and otherwise perform all acts necessary to accomplish the intent of this resolution, etc.); adding Resolution 2012-116 (Authorizing Clayton County Cooperative Extension, on behalf of Clayton County, to submit an application to the Georgia Department of Human Resources to receive grant funds in connection with the Promoting Safe and Stable Families Program; to authorize the Chairman to execute the application, and otherwise perform all acts necessary to accomplish the intent of this resolution; etc.); and deleting item #22 (Appointment to the Circuit Public Defender Supervisory Panel). Clerk Haywood also noted that the Executive Session held tonight pertained to litigation. The agenda was adopted, as amended, as all commissioners had copies before them. The motion carried 4-0.
4. Approved the May 15, 2012 Regular Business Meeting minutes. The motion carried 4-0.
5. Recognition of State Track Champions in the County (acknowledged by Commissioner Gail Hambrick).
6. PROCLAMATION: "Clayton County Honors Quen Howard for her Outstanding Service as Coordinator of the Volunteer Income Tax Assistance Program [VITA]" (presented by Chairman Eldrin Bell).
7. PROCLAMATION: "Clayton County Honors Citizens, Kevin Black and Bobby Evans, for their Courageous Fire Fighting Efforts" (presented by Chairman Eldrin Bell).

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

NOTE: Group Photos were taken of the State Track Champions/coaches/parents and proclamation honorees. Clerk Haywood read the names of the State Track Champions and the proclamations for the benefit of the audience.

8. PRESENTATION: "Request to Increase Environmental Health Fees" (presented by Dr. Alpha Bryan, District Health Director of the Clayton County Board of Health, and Mr. Ellis Jones, Environmental Health Services Manager).

Dr. Bryan stated that she and Mr. Jones were pleased to appear before the Board to ask once again to increase the County's environmental health fees. The last time she presented such a request was in January of 2008 – four (4) years ago. Since that time, there have been dramatic increases in the cost of doing this business. As a matter of fact, Dr. Bryan stressed that her staff had implemented an entirely new process that is standardized primarily by the federal government, adopted by the State government, and passed on to the local government in order to perform many of the inspections that are being done by the Department of Environmental Health Services. Additionally, she stated the fringe benefit costs have increased. Her staff determined the proposed fee increases by utilizing appropriate calculations that factor in the cost of the environmental services as well as the fringe benefit costs, travel, and other costs related to providing this service. Those costs were calculated out with some time considerations for actually performing each of these particular services.

Dr. Bryan next referenced the proposed fees in a hand-out she had provided the Board earlier. She indicated there were some decreases as well as increases because the environmental service business is now being handled more efficiently. Dr. Bryan concluded that her proposal is "budget neutral" to this department. She then asked if the Board had any questions or comments.

Chairman Bell asked if the Clayton County Board of Health had considered these proposed fee increases. Dr. Bryan replied yes, the Clayton County Board of Health has already approved the fees.

Chairman Bell asked if there were any questions from the Board. There were none. (NOTE: These fees will be presented in a resolution for approval at the next Regular Business Meeting on June 12, 2012.)

9. Theodis Locke, Interim Director of Central Services/Risk Management, presented these items which resulted in the following actions. (NOTE: The Board voted on all of these items at once.)

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

1) Approved a bid for Clayton County Fire Department EMS Supplies/Annual Contract (RFB Pkg. #12-17; 5/7/12) to purchase an indefinite quantity of medical supplies, as requested by the Department of Fire and Emergency Services. The motion carried 4-0.

The bids were reviewed and evaluated by the Department of Fire and Emergency Services. The recommendation is to issue multi-award contracts to the lowest, responsive bidders who met the bid specifications of the various supplies, with a renewable contract for 2 additional 1 year periods. Vendors and item numbers are listed below:

VENDORS

ITEMS

M & M Merchandisers
5441 Sweet Springs Drive
Powder Springs, GA 30127

7, 12, 21, 22, 37, 41, 42, 43, 45, 46, 47, 48, 52, 76, 77, 78, 79, 80, 81, 82, 86, 87, 88, 89, 90, 91, 92, 93, 94, 120, 121, 122, 135, 136, 137, 138, 139, 140, 141, 142, 147, 182, and 183.

**PSS World Medical Inc. dba
Physician Sales & Service**
4345 Southpoint Boulevard
Jacksonville, FL 32216

1, 9, 15, 16, 24, 28, 30, 31, 32, 33, 34, 36, 38, 39, 40, 58, 68, 69, 75, 83, 84, 85, 104, 111, 112, 113, 114, 119, 146, 153, 154, 157, 161, 164, 168, 169, 187, and 194.

QuadMed, Inc.
11210-1 Philips Industrial Boulevard
Jacksonville, FL 32256

2, 3, 4, 5, 6, 8, 10, 11, 13, 14, 20, 23, 25, 26, 27, 28, 29, 35, 49, 50, 51, 53, 54, 55, 56, 57, 63, 64, 65, 66, 67, 71, 72, 73, 74, 96, 97, 101, 107, 109, 115, 116, 117, 118, 123, 124, 125, 126, 127, 128, 129, 130, 131, 132, 133, 134, 143, 145, 148, 149, 150, 151, 152, 155, 156, 158, 159, 160, 162, 163, 170, 171, 172, 173, 174, 175, 176, 177, 178, 179, 180, 181, 184, 185, 186, 188, 189, 190, 191, 192, 193, 195, 196, 197, and 200.

2) Approved a request to Rescind the Award to Game Time/Dominica Recreation Products, Inc., located in Fort Payne, Alabama for design, installation, and surfacing of playground equipment for Shelnutt Intergenerational Center. The award was approved by the Clayton County Board of Commissioners during a Regular Business Meeting on April 17, 2012. The motion carried 4-0.

After the award, Clayton County entered into contract negotiations with this firm, and GameTime was unable to produce the required insurance requirements for this project.

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

3) Approved a Purchase Requisition (P.R. #12710) for a Main Rotor Blade for the Police Department. The recommendation is to waive the sealed bid requirement and purchase two (2) 206-015-115 Main Rotor Blades from Bell Helicopter Textron, Inc., located in Bristol, Tennessee. Bell Helicopter Textron, Inc. is the manufacturer and authorized sole source agent for the 206-015-115 Main Rotor Blades. The motion carried 4-0.

This purchase is for two (2) 206-015-115 Main Rotor Blades. Funding is available in the Repair and Maintenance Helicopter Unit Fund.

<u>Quantity</u>	<u>Description</u>	<u>Unit Price</u>	<u>Amount</u>
2	206-015-115 Main Rotor Blade	\$ 40, 867.20	\$ 81,734.40

10. Angela Jackson, Director of Finance, presented one request to the Board that resulted in this action:

1) Approved Budget Amendment 2-34/Tourism Authority/FYE 6-30-12, in the amount of \$10,000.00, to appropriate funds for Arts Clayton to recruit and market traveling exhibits to attract visitors from around the State. The motion carried 4-0.

On behalf of the Board, Chairman Bell thanked Ms. Jackson for the earlier presentation of the FY-2013 proposed budget. (NOTE: The public hearing on this proposed budget had been held before this business meeting.)

11. Renee Bright, Director of Human Resources, presented two (2) items which resulted in the following Board actions. (NOTE: The Board voted on both of these items at once.)

1) Approved a Request to Fill Vacancies as outlined below:

Position Title	Department	Salary Grade	Salary
Accountability Courts Coordinator	Superior Court	22	\$41,257.00
Deputy Court Clerk	Clerk of Superior Court	12	\$25,101.00
Juvenile Court Officer	Juvenile Court	P/T	\$12.40/hour
Juvenile Court Officer – Weekend	Juvenile Court	P/T	\$12.40/hour

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

CASA Volunteer Supervisor	Juvenile Court	P/T	\$14.38/hour
HUD Program Manager – CDBG	Community Development	27	\$52,893.00
Engineering Tech III	T & D	16	\$30,621.00
Truck Driver I	T & D	13	\$26,380.00
Equipment Op II	T & D	15	\$29,136.00
Police Officer II (6 positions)	Police	20	\$37,354.00
Helicopter Mechanic	Police	20	\$37,354.00
Trades Apprentice	Building & Maintenance	12	\$25,101.00
Corrections Officer II	Corrections	20	\$37,354.00
Custodian	Corrections	8	\$20,577.00
Tag/Title Technician	Tax Commissioner	P/T	\$9.00/hour
Finance Clerk	Finance	P/T	\$10.18/hour
Heavy Equipment Mechanic	Fleet Maintenance	17	\$32,181.00
Deputy Sheriff II	Sheriff	20	\$37,354.00
Sheriff Correctional Officer (3 pos.)	Sheriff	19	\$35,543.00

The motion carried 4-0.

2) Approved a request to correct the Pay Grade for the Compliance Specialist, Sr. (Community Development) position created on May 15, 2012. The position was approved at Pay Grade 22 (\$41,257.00) but needs correction to Pay Grade 23 (\$43,359.00). There was a misunderstanding of the starting salary for Pay Grade 22. This position is paid for by NSP-3 grant funds from HUD and will have no financial impact to the County's General Fund. The motion carried 4-0.

12. Approved Resolution 2012-99 to allow Caribbean Association of Georgia, Inc. to host the Fourth Annual "South Metro Caribbean Festival" at the Clayton County International Park; to authorize the Chairman to perform all acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where and when necessary to reflect the appropriate revenue source and expense, all as may be required; to provide an effective date; and for other purposes. This festival will occur on September 1, 2012 from 1:00 p.m. to 8:00 p.m. The motion carried 4-0.

13. Approved Resolution 2012-106 authorizing Clayton County to reduce the fee charged for entrance into the Clayton County International Park on Labor Day; to authorize the Chairman to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Finance

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

Director to amend the budget where necessary to reflect an appropriate source and expense, all as may be required; to provide an effective date of this resolution; etc. The fee would be reduced from \$10.00 to \$5.00 per person, with the exception of children under the age of two (2) who will continue to be admitted free. The motion carried 4-0.

14. Approved Resolution 2012-107 authorizing Clayton County to enter into a contract with the State of Georgia, Department of Family and Children Services on behalf of the Clayton County Extension Service, providing for the terms and conditions under which Parent Aide Services, Early Intervention Services, and Safecare Services, respectively, will be delivered and administered, and to accept grant funds from the State of Georgia to fund the Parent Aide Services Program; to authorize the Chairman to execute any and all documents necessary on behalf of the County and otherwise to perform all acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where and when necessary to reflect appropriate revenue sources and expenses, all as may be required; to provide an effective date of the resolution; and for other purposes. The motion carried 4-0.

15. Approved Resolution 2012-108 authorizing Clayton County to enter into an Agreement with Kwarren, LLC, providing for the terms and conditions under which consulting services will be provided; to authorize the Chairman to execute the agreement along with any other documents necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be necessary under the terms of the agreement; to provide an effective date of the resolution; etc. This contract calls for services to be performed in a period of six (6) months at a cost Not To Exceed \$23,250.00. The motion carried 4-0.

16. Approved Resolution 2012-109 authorizing Clayton County, through its Parks and Recreation Department, to enter into three sponsor/site agreements with Bright From The Start providing for the terms and conditions under which the United States Department of Agriculture's Summer Food Service Program will be administered; to authorize the Chairman to execute the agreements and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to provide an effective date of the resolution; and for other purposes. The motion carried 4-0.

17. Approved Resolution 2012-110 authorizing Clayton County to approve a partnership with Project Arm to host and sponsor a "Life's A Fish & Then You Fry" event at the Clayton County International Park; to authorize the Chairman to perform all other acts necessary to accomplish the

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

intent of the resolution; to provide an effective date; and for other purposes. This event will occur on July 7, 2012. The motion carried 4-0.

18. Approved Resolution 2012-111 authorizing Clayton County to enter into a License Agreement with Music South Corporation providing for the terms and conditions under which a free jazz concert will be conducted at the Clayton County International Park; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of the resolution; to provide an effective date of this resolution; and for other purposes. This resolution does not call for any County funds because all funds are to be paid from sponsorships. The resolution further provides that in the event sufficient sponsorships are not obtained, the contract will be terminated and the event will not occur. The motion carried 4-0.

19. Approved Resolution 2012-112 authorizing Juvenile Court, on behalf of Clayton County, to submit an application to the Georgia Department of Human Resources to receive grant funds in connection with the Promoting Safe and Stable Families Program; to authorize the Chairman to execute the application and to otherwise perform all acts necessary to accomplish the intent of the resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense and transfer any required match of local funds, all as may be required. Grant funds total \$51,075.00, and a local match of \$17,025.00 is required. The motion carried 4-0.

20. Approved Resolution 2012-113 authorizing the discontinuation of Clayton County policy statement: Compensation for Personnel Working Out-of-Class or Position; authorizing the Chairman to sign any necessary documents and otherwise to perform all other acts necessary to accomplish the intent of the resolution; etc. This was a policy originally implemented in 1989 by a former Chairman, and it is no longer needed for the purpose in which it was put into place. By action of the Board of Commissioners, it will be discontinued. The motion carried 4-0.

21. Approved Resolution 2012-114 authorizing Clayton County to amend an existing Professional Services Agreement with Moreland Altobelli Associates, Inc., providing for the terms and conditions under which additional professional services will be provided; to authorize the Chairman to execute any and all documents necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget as necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date; etc. The purpose of this resolution is to include a Woolsey Road project in the existing contract with Moreland Altobelli Associates, Inc. that will be

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

providing an engineering survey, plan development, and updated services on that project. The motion carried 4-0.

22. Approved 2012-115 authorizing Senior Services, on behalf of Clayton County, to submit an application to the Georgia Department of Human Resources to receive grant funds in connection with the Promoting Safe and Stable Families Program; to authorize the Chairman to execute the application, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, and to transfer any required match of local funds, all as may be required; to provide an effective date; and for other purposes. This authorization actually consists of two (2) grants that will total \$150,000.00 with a required match of \$37,500.00. The motion carried 4-0.

23. Approved 2012-116 authorizing Clayton County Cooperative Extension, on behalf of Clayton County, to submit an application to the Georgia Department of Human Resources to receive grant funds in connection with the Promoting Safe and Stable Families Program; to authorize the Chairman to execute the application, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, and to transfer any required match of local funds, all as may be required; to provide an effective date of this resolution; and for other purposes. Grant funds total \$29,415.00 and will require local matching funds of \$9,805.00. The motion carried 4-0.

Interim County Attorney Jack Hancock requested an Executive Session to discuss several litigation matters. The Board agreed to hold an Executive Session by general consensus for the above-mentioned purpose.

24. Approved the appointment of George Sligh to the Board of Elections and Registration to fill the unexpired term of Jim Constable (deceased). This unexpired term ends on December 31, 2012. The motion carried 4-0.

PUBLIC COMMENT

The following persons voiced various comments and concerns as well as made requests before the Board of Commissioners:

1. Lisa Tinch, of Clayton County, was not present when her name was called to speak before the

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

June 5, 2012

POST SUMMARY MINUTES

Board.

2. Margie Trawick, of Clayton County, requested some improvements on Woolsey Road. According to Ms. Trawick, this road has not been fixed in the past seven (7) years. She wished to see Woolsey Road repaired before the election in November 2012.

Chairman Bell promised to have this work started as soon as the contract is signed tomorrow.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to go into Executive Session at 7:39 p.m. in the Commissioners' Conference Room to discuss litigation matters. The motion carried 4-0.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to go out of Executive Session at 8:14 p.m. The motion carried 4-0.

Motion by Vice-Chairman Ralph, second by Commissioner Singleton, to reconvene the Regular Business Meeting in the Commissioners' Boardroom at 8:15 p.m. The motion carried 4-0.

There being no further business to discuss, motion by Vice-Chairman Ralph, second by Commissioner Singleton, to adjourn the Regular Business Meeting of June 5, 2012 at 8:15 p.m. The motion carried 4-0.