

**CLAYTON COUNTY SUPERIOR COURT
FILING & RECORDING FEES
2015**

**FORMS OF PAYMENT ACCEPTED: CASH, MONEY ORDER OR COMPANY CHECK (#200 or higher)
VISA & MASTERCARD**

PERSONAL CHECKS WILL NOT BE ACCEPTED

Make all checks payable to **Jacqueline D. Wills, Clerk Superior Court of Clayton County.**
*A separate check should be included for **intangible taxes** if due.*

REAL ESTATE DIVISION		
Assignment (Security Deed)	\$5.00 per deed assigned	Original book & page reference, original borrower(s)' name(s), recording date of original loan are required. Must have 2 witnesses (1 must be a notary). A 3" margin must be at the top of the 1 st page. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Cancellation (pertaining to Real Estate) (includes satisfactions, releases, reconveyances)	\$10.00 (1 st page); \$2.00 (each additional page)	Original book & page reference is required. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Cancellation or Release (GED) (including Lis Pendens)	\$5.00 (1 st page); \$2.00 (each additional page)	Original book & page reference is required.
Certificate of Authentication (Notary Public)		\$2.00 each
Certified Copies		\$2.50 (1 st page): \$.50 (each additional page)
Computer Printouts		\$2.50 (per page)
Copies		
Assisted (copy to be mailed)		\$1.00 per page
Unassisted (copy request in person)		\$.50 per page
Cross-Indexing		\$2.00 per cross-indexed entry
Deeds (includes instruments pertaining to Real Estate)	\$10.00 (1 st page); \$2.00 (each additional page)	Required to have 2 witnesses (1 must be a notary). Transfer tax form (PT-61) which has been submitted to the GSCCCA must be attached. A 3" margin is required at the top of the 1 st page. The name & address to whom the document is to be returned must be at the top of the 1 st page.
Exemplified Copies		\$2.50 (1 st page): \$.50 (each additional page)
Lien Recordings (including Lis Pendens)		\$5.00 (1 st page); \$2.00 (each additional page)
Limited Partnerships (includes certificates, amendments & cancellations)		\$205.00 per filing
Military Discharge (DD214)		No charge
Miscellaneous Recording	\$5.00 (1 st page); \$2.00 (each additional page)	Must be a legible, authentic, legal document.
Notary Public (new or renewal)	\$37.00	Must be a Clayton County resident. Must be at least 18 years of age. Applicant must present verification of their Clayton County residency.
Plats (includes maps & condominium floorplans)	\$8.00 each	2 copies and a CD are required. Copies must not be larger than 17" x 22".
Trade Name Registrations		\$157.00
UCC-1 Financing Statement	\$10.00 (1 st page); \$2.00 each additional page	Must be on National UCC Financial Statement form
UCC-1 Financing Statement w/ Assignment	\$20.00 (1 st page); \$2.00 each additional page	Must be on National UCC Financial Statement form w/ UCC Financing Statement addendum attached. Must check block #12 & complete all assignor information.
UCC-1 Real Estate Notice filing	\$10.00 (1 st page); \$2.00 each additional page	Must be on National UCC Financing Statement form. Must check block #6.
UCC-3 Form	\$10.00 (1 st page); \$2.00 each additional page	Must be on National UCC Financing Statement form. Must check appropriate box.

