

**IN THE STATE COURT OF CLAYTON COUNTY, GEORGIA**

9151 TARA BOULEVARD, ROOM 1CL181, JONESBORO, GEORGIA 30236

TELEPHONE: (770) 477-3388 \* FACSIMILE: (770) 472-8159

Plaintiff	CASE NO. _____
Vs.	
Defendant	<b>Plaintiff's Attorney and address:</b>
Address	_____
TO: _____	_____
Garnishee	_____
Address	_____

**REGULAR SUMMONS OF GARNISHMENT**

YOU ARE HEREBY COMMANDED to hold immediately all property, money, wages, except what is exempt, belonging to the defendant, and file an answer in writing with the State Court of Clayton County no sooner than thirty (30) days, and no later than forty-five (45) days after the date of service, in which you state what property, money, or effects you had in your hands at the date of service of this summons, and also state what property, money, or effects of the said Defendant have come into your hands between the time of service of this Summons, and the time of making your answer, and what you owed the Defendant since the service of this Summons. Garnishee is required to pay into the registry of the Court any money admitted in the answer to be subject to garnishment. Failure to comply with the above requirements may result in a default judgment against the garnishee for the full amount claimed due on the judgment against the defendant.

WITNESS THE HONORABLE JUDGES OF THIS COURT.

This \_\_\_\_\_  
Deputy Clerk, State Court of Clayton County

(See Reverse Side for Important Instructions)

**NOTICE TO DEFENDANT**

1. \$ \_\_\_\_\_ is the amount claimed in the affidavit of garnishment.
2. \_\_\_\_\_ cost of this action.
3. A garnishment against the property and credit of the defendant has been or will be served on the above named garnishee.

**ANSWER OF GARNISHEE**

1. From the time of service of this summons all debts accruing from the garnishee to the defendant are \$ \_\_\_\_\_.
2. The defendant is paid wages at the rate of \$ \_\_\_\_\_ per \_\_\_\_\_ for the period beginning \_\_\_\_\_ 20 \_\_\_\_\_, through the time of making this answer. The amount of wages which are subject to the garnishment is computed as follows  

\$ _____	Gross earnings
\$ _____	Total social security and withholding tax
\$ _____	Total disposable earnings
\$ _____	Amount herewith paid into Court
3. Garnishee further states that since the time of service of this Summons there has come in the possession of the garnishee no property or effects of the defendant except: \_\_\_\_\_
4.  If checked, Defendant is not employed by garnishee and termination date was \_\_\_\_\_
5. Garnishee further states: \_\_\_\_\_

Signed: \_\_\_\_\_  
Garnishee

**CERTIFICATE OF SERVICE**

This is to certify that I have this day served plaintiff or his attorney in the foregoing matter with a copy of his answer by depositing in the United States Mail a copy of same in a properly addressed envelope with adequate postage thereon.

This \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

Signed: \_\_\_\_\_  
Garnishee