

# CLAYTON COUNTY BOARD OF ASSESSORS MINUTES

The Regular Business Meeting

Wednesday, April 27, 2016

website

## **Present**

Chairman Olugbenga Ojo-Osagie, Board member Garvey Cills, Board member William "Ted" Lawson, Chief Appraiser Rodney McDaniel, Appraisal Manager Kenneth Pettaway, GIS Mapping Manager April Parker, Appraisal Supervisor Emitte George Jr., Appraisal Manager Twana Hudson, Appraisal Manager Norbert Washington and Administrative Secretary Kanyita Geter.

## **Absent**

Board Secretary Charless Hawkins.

## **Call to Order and Introductions**

Chairman Ojo-Osagie called the Regular Board of Assessors meeting to order at 4:30 p.m., April 27, 2016. Minutes from the previous meeting were reviewed by the board members.

## **Approval of Minutes**

Chairman Ojo-Osagie called for a motion to approve the Minutes of April 13, 2016. Board member Garvey Cills moved to accept the Minutes as presented, seconded by Board member Ted Lawson.

## **Old Business & Deferrals**

Staff prepared to mail out 94,464 assessment notices Friday, April 29, 2016, upon Board's approval.

Ojo-Osagie called for a motion to approve request to mail out of 94,464 assessment notices, Friday, April 29. Ted Lawson motioned to mail as indicated, seconded by Garvey Cills.

**Old Business & Deferrals** *cont:*

Rodney McDaniel consulted with Staff Attorney Miller and Appraisal Manager Twana Hudson regarding airport concessionaires and leasehold improvements.

Recommendation to accept returns and not send out additional lease hold improvements on the real property side.

**New Business**

Staff recommended approval of Exhibits 4A, 4B, 4C and 4D be approved as indicated.

Ojo-Osagie called for a motion to approve Exhibits as presented. Ted Lawson motioned to approve as presented, seconded by Garvey Cills.

**Other Matters**

Rodney McDaniel presented an overview of AirTran's 2014 utility assessments discussed, at the Department of Revenue meeting. At this time, he is waiting for additional information from DOR to report back at the next board meeting.

Rodney McDaniel drafted a tax incentive policy for approval as requested by the Board. Board members will review incentive policy and make a decision at the next meeting.

Staff asked for approval of exemption digest completed by Norbert Washington.

Ojo-Osagie called for a motion to approve the exemption digest for submission. Garvey Cills motioned to approve digest submission, seconded by Ted Lawson.

**Announcements**

The next Board of Assessors Meeting is scheduled for Wednesday, May 11, 2016, Work Session 4:00 p.m., Regular Board Meeting 4:30 p.m.

**Adjournment**

Chairman Ojo-Osagie called for a motion to adjourn the April 27<sup>th</sup> board meeting, Ted Lawson move to adjourn, seconded by Garvey Cills. Meeting adjourned.

|           |                                |
|-----------|--------------------------------|
| _____     | Olugbenga Ojo-Osagie, Chairman |
| Signature |                                |
| _____     | Garvey Cills, Board member     |
| Signature |                                |
| _____     | William "Ted" Lawson           |
| Signature |                                |

There being no further business meeting adjourned.

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Charless Hawkins, Board Secretary