

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

PRESENT: Chairman Harry Osborne, Vice-Chairperson Ruth Ash, Board Member Patricia Pullar, Board Member Dorothy Hall, Board Member George Sligh, Interim Director Laterrial Francis and Clerk Allison Ruotolo.

1. Chairman Osborne called the meeting to order.
2. Moment of silence observed.
3. Motion by Vice-Chairperson Ash, second by Board Member Hall to adopt the official agenda for the September 15, 2015 Regular Business Meeting of the Board of Elections and Registration. Motion passed 4-1. Board Member Pullar was absent for vote.
4. Motion by Vice-Chairperson Ash, second by Board Member Hall to approve the minutes of the August 18, 2015 Regular Business Meeting of the Board of Elections and Registration; the minutes of the September 1, 2015 Special Called Meeting of the Board of Elections and Registration; and the Amended List of Felons from the July 21, 2014 Regular Business Meeting of the Board of Elections and Registration to include the deletion of Earl Colvin. Motion passed 4-1. Board Member Pullar was absent for vote.
5. Old Business:
  - A. District Attorney and Secretary of State Correspondence (**RE:** Earl Colvin).
  - B. Open House Invitation to Charter Schools.
  - C. League of Women Voters of Georgia.
6. New Business:
  - A. Director's Report.
  - B. List of Qualified Candidates for the Municipality of Riverdale.
  - C. Vote Review Panel.
  - D. VRAG/GEOA Combined Conference, December 13 - 16, 2015.
  - E. Hearing to Remove Deceased Voters from Elector's List. (If available)
  - F. Hearing to Remove Returned Mail of Deceased Voters from Elector's List. (If available)
  - G. Hearing to Remove Felons from Elector's List. (If available)
  - H. Executive Session.
7. Interim Director Francis stated that she had spoken to Ms. Bridwell in the Clayton County District Attorney's Office regarding the parole status of Mr. Colvin and this information being turned over to District Attorney Tracy Lawson. Each Board Member was provided a copy of the correspondence and the letter to Mr. Colvin.

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

Ms. Francis also stated that she had received correspondence from the Secretary of State's Office explaining the monthly Dashboard felon information from the Department of Corrections and that Mr. Colvin's information would need to be updated with them, which our office has already taken care of.

8. Ms. Francis stated that she had completed the research regarding charter schools under Clayton County Public Schools and that she had sent letters to the two schools that do not fall under Clayton County Public Schools.

Ms. Francis stated that the office would conduct a mock election and go over the entire process for the Open House on Tuesday, September 22, 2015 from 9:00 a.m. – 12:00 p.m.

Chairman Osborne stated that he would attend the Open House and encouraged other Board Members whose schedule allowed.

Ms. Francis stated that the Open House information had been on CCTV23 for the past month.

Chairman Osborne asked that Ms. Francis contact the News Daily for the information to be published and to contact him if she needed assistance. He feels the information is newsworthy and could at least be mentioned in the newspaper.

Ms. Francis stated that she would contact CCTV23 to do a media blast.

9. Ms. Francis explained the process of registering naturalized applicants who do not verify in the voter registration system overnight and that the system must be overridden for those applicants that provide proof of citizenship.

10. Ms. Francis stated that each municipality would have an election with the exception of the City of Lovejoy. The City of Lovejoy cancelled the election because there was no opposition. This information can be found in O.C.G.A. 21-2-291.

Ms. Francis stated that election equipment would be released to the City of Jonesboro according to the Intergovernmental Agreement and that Election Systems & Software had been contracted for the election.

11. Ms. Francis stated that she had sent an email to the Legal Organ on August 26, 2015 regarding public notices for the City of Riverdale's election. The first notice will post in the News Daily September 30, 2015 for Logic and Accuracy testing. The second and third notice for Early Voting and Consolidation Certification will post simultaneously on October 7, 2015.

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

Ms. Francis sent Riverdale's candidate information to Kennesaw State University Election Center Friday, September 11, 2015 to build the November ballot and audio proofs. Once the proofs are completed today, they will email the ballots and audio proofs within two days. When the proofs have been approved by Information Technology and Ms. Francis, they will be forwarded to Election Systems & Software to be uploaded to Balotar for printing.

12. Chairman Osborne asked if the affidavit agreed upon by the City of Riverdale had been received.

Ms. Francis stated no that she had spoken with the City of Riverdale Clerk today and was told that she was having a hard time getting the city attorney to sign off on the verbiage of the ballot.

Board Member Pullar asked if Ms. Francis knew the dates for Saturday and Sunday Voting for the Municipal elections.

Ms. Francis stated that Saturday and Sunday Voting occurred only if a federal candidate was on the ballot and that approval for Saturday and Sunday Voting had to be done prior to the start voting.

13. Chairman Osborne asked that a Board Member make a motion and for it to be seconded for the Chairman to be authorized and directed to contact the City Clerk of Riverdale to obtain the affidavit that all the requisite conditions had been made that was in the Intergovernmental Agreement.

Chairman Osborne explained that there were certain notices and prerequisites required to be made prior to the election being conducted by the County as provided by law and in the Intergovernmental Agreement. The affidavit was agreed upon that even though the County would conduct the election, the County would not be responsible for these notices or prerequisites.

14. Motion by Board Member Sligh, second by Vice-Chairperson Ash to authorize and direct Chairman Osborne to contact the City Clerk of Riverdale to obtain the affidavit that all the requisite conditions had been made that was in the Intergovernmental Agreement.

Board Member Pullar asked if there was a sample of an affidavit to provide to the City Clerk of Riverdale to speed things up because the new City Clerk may be unaware of how an affidavit should be formulized.

Chairman Osborne stated that there were three attorneys at the meeting, and if they couldn't figure out, it is not our responsibility.

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

Board Member Pullar asked if there was a sample affidavit.

Ms. Francis stated no that the city attorney was there.

Board Member Pullar asked if we had ever asked a municipality for an affidavit.

Ms. Francis stated no that this is the first time in the County's history to conduct a city election.

Chairman Osborne stated with that being said he thinks it completely unreasonable for the County to have to check to make sure everything has been done when they ought to have that information available.

15. Chairman Osborne volunteered for the Vote Review Panel for the City of Riverdale November election.

16. Chairman Osborne and Board Member Pullar volunteered to attend the combined conference of the Voter Registrars Association of Georgia and the Georgia Elections Officials Association. Chairman Osborne stated he would arrange his own lodging.

17. Motion by Board Member Sligh, second by Board Member Hall to approve the list of felons to be removed from the elector's list by Board hearing. Vote unanimous.

18. Ms. Francis stated that there are 157,772 registered voters in Clayton County.

19. PUBLIC COMMENT: None

20. Motion by Vice-Chairperson Ash, second by Board Member Hall, to go into Executive Session at 4:30 p.m. with the presence of Renee Bright, Human Resources Director, to discuss the selection of Elections Director process. Vote unanimous.

21. Motion by Board Member Sligh, second by Board Member Pullar, to go out of Executive Session at 5:30 p.m. Vote unanimous.

22. Motion by Board Member Sligh, second by Board Member Pullar, to reconvene the Regular Business meeting in the Commissioner's Boardroom at 5:31 p.m. Vote unanimous.

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

**{SIGNATURES NEXT PAGE}**

There being no further business, motion by Board Member Sligh, second by Board Member Pullar to adjourn the Regular Business Meeting at approximately 5:32 p.m.  
Vote unanimous.

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting  
4:00 P.M.

September 15, 2015

POST SUMMARY MINUTES

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION

---

HARRY A. OSBORNE, CHAIRMAN

---

RUTH F. ASH, VICE-CHAIRPERSON

---

PATRICIA PULLAR, BOARD MEMBER

---

GEORGE SLIGH, BOARD MEMBER

---

DOROTHY FOSTER HALL, BOARD MEMBER

ATTEST:

---

ALLISON R. RUOTOLO, CLERK