

STATE OF GEORGIA  
COUNTY OF CLAYTON

RESOLUTION NO. 2007 - 185

A RESOLUTION TO RESCIND THAT PORTION OF RESOLUTION 2007-25 WHICH PROVIDED FOR THE GENERAL OVERSIGHT OF EMPLOYEES IN THE OFFICE OF THE BOARD OF COMMISSIONERS; TO REPEAL CONFLICTING RESOLUTIONS; TO PROVIDE AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER PURPOSES.

WHEREAS, the Board of Commissioners is responsible for, among other things, setting the polices of the County and otherwise voting on matters pertaining to the affairs of the County; and

WHEREAS, the Board of Commissioners believes it is in the best interest of the County to rescind that portion of Resolution 2007-25 which provided for the general oversight of employees in the Office of the Board of Commissioners; and

WHEREAS, it is necessary to provide for the oversight of the Constituent Aide positions in the Office of the Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS  
OF CLAYTON COUNTY, GEORGIA AND IT IS HEREBY RESOLVED

Section 1. The oversight of the employees, to include the positions of Office Manager, Administrative Secretary/Receptionist, Clerk and Assistant Clerk, in the Office of the Board of Commissioners shall be provided by the Chairman of the Board of Commissioners, who shall sign any request for Personnel Action ("PA") forms related to those positions as the department

head. That portion of Resolution 2007-25 (attached) which had provided for the Vice Chairman to carry out those responsibilities is hereby rescinded.

Section 2. Oversight of the Constituent Aide position(s) shall be provided by the District Commissioner or Commissioners for whom that Constituent Aide has been hired and assigned to. Any "PA" related to that position(s) shall be signed by the assigned District Commissioner(s).

Section 3. This Resolution shall be effective on the date of its approval by the Board of Commissioners.

SO RESOLVED, this the 4<sup>th</sup> day of DECEMBER, 2007

CLAYTON COUNTY BOARD OF COMMISSIONERS

  
ELDRIN BELL, CHAIRMAN

  
SONNA SINGLETON, VICE CHAIRWOMAN

  
VIRGINIA BURTON GRAY, COMMISSIONER

  
WOLE RALPH, COMMISSIONER

  
MICHAEL EDMONDSON, COMMISSIONER

ATTEST:

  
SHELBY D. HAYWOOD, CLERK

STATE OF GEORGIA

COUNTY OF CLAYTON

RESOLUTION 2007-25

A RESOLUTION TO PROVIDE FOR THE GENERAL OVERSIGHT OF EMPLOYEES IN THE OFFICE OF THE BOARD OF COMMISSIONERS, AUTHORIZING THE VICE CHAIRMAN TO SIGN DOCUMENTS IN ADDITION TO THE CHAIRMAN, TO PROVIDE AN EFFECTIVE DATE AND FOR OTHER PURPOSES.

WHEREAS, the Clayton County Board of Commissioners desires to provide for the supervision and oversight of certain employees in the Office of the Board of Commissioners; and

WHEREAS, the Board of Commissioners desires to provide authorization for the Vice Chairman to sign certain documents related to personnel actions in addition to the authority granted to the Chairman of the Board of Commissioners.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF CLAYTON COUNTY, GEORGIA AND IT IS HEREBY RESOLVED

Section 1. Oversight of employees in the Office of the Board of Commissioners as defined in Resolution 2007-11 to include the positions of; Office Manager, Administrative Secretary/Receptionist, Constituent Services Coordinator and Public Relations Specialist, shall be provided by the Vice Chairman of the Board of Commissioners. Further the Vice Chairman shall sign any Request for Personnel Action ("PA") form related to those positions as the Department Head.

Section 2. The Board of Commissioners further authorizes the Vice Chairman to sign Request for Personnel Action ("PA") forms in the same manner as the Chairman, when required. The authority granted to the Vice Chairman is in addition to the authority granted to the Chairman by law.

Section 3. The Vice Chairman is authorized to request the assistance of the Staff Attorney and the Personnel Director as needed to carry out the duties authorized in Sections

1 and 2 above.

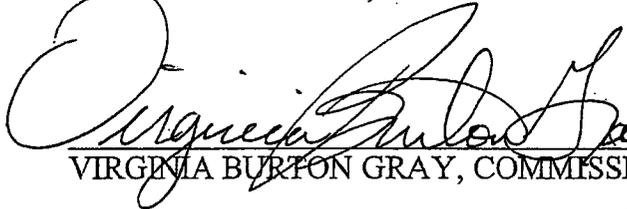
Section 4. This Resolution shall be effective on the date of its approval by the Board of Commissioners.

SO RESOLVED, this the 16<sup>th</sup> day of January 2007.

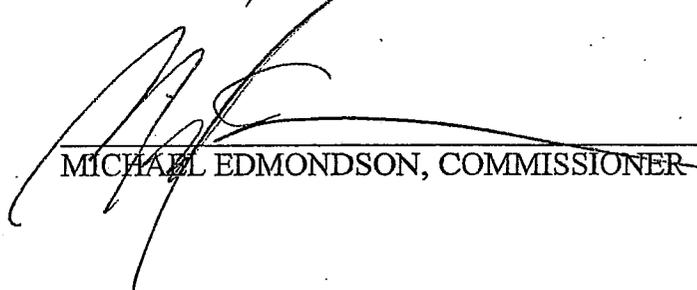
CLAYTON COUNTY BOARD OF COMMISSIONERS

  
ELDRIN BELL, CHAIRMAN (OPPOSED)

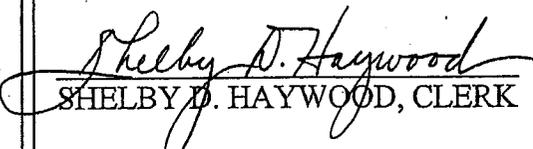
  
SONNA SINGLETON, VICE CHAIRWOMAN

  
VIRGINIA BURTON GRAY, COMMISSIONER (OPPOSED)

  
WOLE RALPH, COMMISSIONER

  
MICHAEL EDMONDSON, COMMISSIONER

ATTEST:

  
SHELBY D. HAYWOOD, CLERK