

# ***CIVIL SERVICE BOARD AGENDA***



***March 5, 2014***

***9:00 A. M.***

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1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board Meeting minutes that was held on March 4, 2014.
4. Consider for approval the Civil Service Board Meeting minutes that was held on March 5, 2014.
5. Consider for approval the Civil Service Board's Executive Session Minutes for the Lutisha L. Smith, Police Department/Animal Control, appeal that was heard on March 5, 2014.
6. Consider the Civil Service Board's Decision regarding Lutisha L. Smith, Police Department/Animal Control, appeal that was heard on March 4 and 5, 2014.
7. Consider for approval the Civil Service Board's Executive Session Minutes for the Christopher Bass, Corrections Department/Prison, appeal that was heard on March 5, 2014.
8. Consider the Civil Service Board's Decision regarding Christopher Bass, Corrections Department/Prison, appeal that was heard on March 5, 2014.
9. Consider the Civil Service Board's Decision regarding Michael Grant, Fire & Emergency Services, appeal that was called on March 4 and 5, 2014.
10. Consider the Civil Service Board's Decision regarding Irma Monroe, Parks & Recreation/Virginia Gray Recreation Center, suspension and demotion appeals that were called on March 4 and 5, 2014.
11. Chairman Bartlett to present the following training certificates:
  - a. **Employee Professional**
    - i. Charwyna Byrd - District Attorney/Child Support

- ii. Mylisha Adams - Juvenile Court
- iii. Amanda Gilbert - Juvenile Court
- iv. Taaron Savannah Stanton - Juvenile Court
- v. Melanie Hall - Parks and Recreation
- vi. Briana Yelverton - Parks and Recreation
- vii. Latoya Lettsome - Police Department
- viii. Patricia Straight - Tax Commissioner
- ix. Tina Brownlee - Transportation and Development

b. **Manager Basic**

- i. Keisha Johnson - Juvenile Court

c. **Manager Professional**

- i. Keisha Johnson - Juvenile Court

- 12. Consider request from Cheryl C. Livingston, Sheriff's Office, for annual leave donations.
- 13. Consider request from Betty Nelms, Superior Court, to use sick leave in lieu of annual leave.
- 14. Consider request from Jennifer Dutcher, Human Resources, to reverse annual leave into sick leave.
- 15. Consider changes to the Civil Service Board's Policy on Continuances.
- 16. Calendar Call
- 17. ***Appeal*** – Consider appeal that was filed on March 4, 2011, by **Randy Wimberly, Fire & Emergency Services**, with regards to: Demotion and suspension.
- 18. ***Appeal*** – Consider appeal that was filed on June 30, 2011, by **Khadidiatou M'Backe, Sheriff's Office**, with regards to: Termination.
- 19. ***Appeal*** – Consider appeal that was filed on August 31, 2011, by **Ahmed K. Handfield, Sheriff's Office**, with regards to: Termination from the Sheriff's Dept.
- 20. ***Appeal*** – Consider appeal that was filed on August 31, 2011, by **Kimberle Windley, Sheriff's Office**, with regards to: Rules and regulation violation, conduct unbecoming, truthfulness, and attendance (Termination).

21. **Appeal** – Consider appeal that was filed on September 23, 2011, by **Scott Smith, Sheriff's Office**, with regards to: Terminated by employer on 9/23/11.
22. Discussion items.
  - a. Select a second meeting date for April 2014.
23. Other business.
24. Adjournment.