

STATE COURTS OF CLAYTON COUNTY

Conflict Attorney Application

Office of Court Administration,
Harold R. Banke Justice Center ~ 9151 Tara Blvd, Suite 3CA01~ Jonesboro, Georgia 30236

Application Overview and Requirements:

A completed application, attached, should be submitted to the Office of Court Administration by November 30, 2016. The Court will review all information submitted for approval and an order bearing the signatures of the State Court Judges will establish the approved State Court Conflict Attorney List. Upon approval, applicants will receive correspondence indicating their appointment status as a State Court Conflict Attorney. All requirements must be met on behalf of the applicant. After the initial list is compiled the State Court Conflict Attorney List will be renewed on an annual basis. Applications will be accepted yearly, beginning the first business day in October through the last business day of November.

The Court reserves the right to deny the request of any applicant as it deems appropriate in the interest of the State Court of Clayton County and the citizens within this jurisdiction. The established Conflict Attorney List is final once the order has been signed; there is no appeal process. The Court reserves the right, either by individual judge or collectively by the State Court Bench, to remove approved attorneys from the list, or from individual cases, for good cause.

Applicant Checklist:

- Must submit an application for review
- Must be a member in good standing of the Georgia State Bar
- Must maintain an office in Clayton County to meet with clients

Notification Process:

Once the information is reviewed and a decision regarding appointment has been made, a letter will be forwarded to the applicant's attention confirming his or her status as a State Court Conflict Attorney. The designated status will remain effective through December 31st of the official year of appointment.

Application Submission:

Applications should be mailed or hand delivered beginning October 3, 2016 to:

Office of Court Administration
Attention: State Court Conflict Attorney Panel
9151 Tara Blvd, Suite 3CA01
Jonesboro, Georgia 30236

If you have any questions, please do not hesitate to contact Court Administration at (770) 477-3415.

