

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

July 15, 2014

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1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the June 23, 2014 Special Called Meeting, the July 1, 2014 Regular Business Meeting, and the July 5, 2014 Special Called Meeting minutes.
5. PUBLIC HEARING: To solicit citizen input on the abandonment of a portion (1.13 acres) of Sherman Road.
6. PUBLIC HEARING: To solicit citizen input on the Police Department's request to apply for and accept a \$101,647.00 grant from the Edward Byrne Memorial Justice Assistance Grant Program to be used to purchase equipment and provide training.
7. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
8. PRESENTATION: "Update on the 2014 Livable Centers Initiative" (presented by Principal Planner Wade Carroll of Jacobs Consulting).
9. Consider requests of Ramona Thurman, Interim Purchasing Agent of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
 - 1) **Vigilant Solutions Agreement for License Plate Reader for Clayton County Police Department** (Vigilant Solutions, located in Livermore, California), as requested by the Police Department. Per Section 2-136 (7) of the Clayton County Purchasing Ordinance, Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The Purchasing Agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

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2) **RFB Pkg. #04-59 Widening and Reconstruction of Mt. Zion Boulevard and Battle Creek Road, Clayton County, Georgia, Change Order Request, First Contract Amendment** (Kimley-Horn and Associates, Inc., located in Norcross, Georgia; \$828,424.28. Funding is available through 2004 SPLOST Funds), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

3) **RFB Pkg. #10-21 Clayton County Alarm & Sprinkler Inspections & Services, Annual Contract, Request for 60-Day Contract Extension, Second Amendment** (Alliance Fire Protection Services, Inc., located in Loganville, Georgia), as requested by the Building Maintenance Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

4) **RFB Pkg. #12-58 Widening and Reconstruction of Forest Park/Panola Road from East of Ellenwood Road to the Henry County Line, Commission District #1, Clayton County, Georgia, Change Order Request, First Amendment** (Construction Management Engineering Services, Inc., located in Lilburn, Georgia; \$7,200.00. Funding is available through the 2009 SPLOST Funds), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

5) **RFB Pkg. #13-02 Widening and Overlay of Mt. Zion Boulevard/CR28 from Somerton Drive to Rex Road, Clayton County, Georgia, Clayton County Commission District #1, Request for Contract Extension, First Amendment** (Baldwin Paving Company, located in Marietta,

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Georgia – No cost to the County), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

6) **RFP #13-28 SPLOST Architectural/Engineering Services for the Construction of Clayton County Multi-purpose Fire Building, Design Development Document Approval** (Wiley + Wilson, Inc., located in Atlanta, Georgia.) Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

7) **RFB Pkg. #13-50 Stockbridge Road Sidewalk, Clayton County, Georgia, Change Order Request, First Contract Amendment** (SD&C Inc., located in Clarkston, Georgia; \$4,000.00. Funding is available through the 2004 SPLOST Funds), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

8) **RFB Pkg. #13-51 Widening and Overlay of Norman Drive from S.R. 314/W. Fayetteville Road to S.R. 139/Riverdale Road, Clayton County, Georgia, Change Order Request, First Contract Amendment** (C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia; \$67,231.79. Funding is available through the 2004 SPLOST Funds), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award

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approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

9) **RFP #13-72 Electronic Filing Solutions for Clayton County State Court** (Tyler Technologies, Inc., located in Plano, Texas – No cost to the County), as requested by the State Court Clerk's Office. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

10) **RFP Pkg. #13-75 Commissary Services at the Clayton County Jail, Annual Contract** (A'viands, LLC, located in Roseville, Minnesota – No cost to the County), as requested by the Sheriff's Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

11) **RFB Pkg. #14-04 Transportation & Development Landfill Earthen Material Services, Annual Contract** (Multi-Award: Stephens Rock & Dirt, Inc., located in College Park, Georgia for Earthen Materials and TAG Grinding Services, Inc., located in Dadeville, Alabama for Top Soil. Funding is available through the Landfill Enterprise Funds), as requested by the Transportation & Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

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12) **RFB Pkg. #14-06 Hardware & Tools for Clayton County, Annual Contract** (Multi-Award: Central Turf & Irrigation Company, located in Tyrone, Georgia; Swint's Feed & Garden Supply, Inc., located in Jonesboro, Georgia; and W. W. Grainger, Inc., located in Alpharetta, Georgia. This is a County-wide contract. Funding will come from each individual department – Departments County-wide), as requested by the Central Services Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

13) **RFP Pkg. #14-10 Inmate Pay Phone for Clayton County Jail and Prison, Annual Contract** (Multi-Award: Secures Technologies, located in Dallas, Texas and Global Tel*Link Corporation, located in Reston, Virginia. Funding is available through the General Fund), as requested by the Sherriff's Department and the Correctional Institute/Prison Departments. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

14) **RFB Pkg. #14-13 Inmate Uniforms & Bedding Supplies, Annual Contract** (Multi-Award: Bob Barker Company, Inc., located in Fuquay-Varina, North Carolina and Uniforms Manufacturing, Inc., located in Scottsdale, Arizona. Funding is available through the General Fund), as requested by the Sheriff's Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

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15) **RFP Pkg. #14-16 Inmate Health Care for Clayton County Prison, Annual Contract** (CorrectHealth Clayton, LLC, located in Atlanta, Georgia; \$2.24 per day per inmate/Annual \$197,543.11. Funding is available through the General Fund), as requested by the Correctional Institute/Prison Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

16) **RFP Pkg. #14-17 Inmate Food Services for the Clayton County Sheriff's Office, Annual Contract** (A'viands, LLC, located in Roseville, Minnesota; Average Meal cost .84 cents. Funding is available through the General Fund), as requested by the Sheriff's Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

17) **RFB Pkg. #14-20 Clayton County Janitorial Supplies, Annual Contract** (Multi-Award contract: American Paper & Twine Co., located in Austell, Georgia; Break-thru Solutions Janitorial, located in Snellville, Georgia; Cherokee Cleaning & Paper Supply, Inc., located in Stone Mountain, Georgia; Dade Paper Co., located in Austell, Georgia; Georgia Correctional Industries, Decatur, Georgia; Interboro Packaging Co., New York, New York; KACO Supply Co., Smyrna, Georgia; People's Janitor Supply, Forest Park, Georgia; Pyramid School Products, Tampa, Florida; and Specialty Products Company, Griffin, Georgia. This is a County-wide contract. Funding will come from each individual department), as requested by the Central Services Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

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18) **RFP Pkg. #14-34 Inmate Health Care for Clayton County Jail, Annual Contract** (Correct Care Solutions, LLC, located in Nashville, Tennessee; Average cost \$9.30. Funding is available through the General Fund), as requested by the Sheriff's Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

19) **#2014-Y Electronic Monitoring Services and Equipment for the Clayton County Juvenile Court, Annual Contract, U.S. Communities Agreement #061314VG1** (BI Incorporated located in Boulder, Colorado. Funding is available through the Juvenile Court Supervision Fees), as requested by the Juvenile Court Department. Per Section 2-114 of the Clayton County Purchasing Ordinance; Cooperative Purchasing Methods, the County may join with other governmental units in cooperative purchasing plans when the best interest of the county would be served thereby. The Clayton County Board of Commissioners makes the final award for cooperative purchases of \$35,000.00 and greater.

20) **Underground Storage Tank, Contents Removal and Disposal, Closure Sampling and Report, C.W. Grant Right-of-Way, Parcel 97, Request for Information Written Quote Approval** (POR #00013221/Georgia Oilmen's Services, Inc., located in Lawrenceville, Georgia; \$4,085.00. Funding is available through the 2004 SPLOST Funds), as requested by the Transportation & Development Department. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

21) **Annual Contract Renewals – Various Renewals.** Per Section 2-136 (2) Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the

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primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. (See the list below.)

- a. **RFP #10-02 Insurance Broker for Property and Casualty Insurance – Annual Contract, with The McCart Group, located in Duluth, Georgia.** The renewal period will be from August 1, 2014 through July 31, 2015. The remaining renewal on this contract is for one (1) additional one (1)-year period. The Board of Commissioners approved this proposal on June 7, 2011.

- b. **RFB #12-02 Electrical Service and Maintenance at Clayton County Parks – Annual Contract with Deco, Inc., dba Davidson Electric Company, located in Covington Georgia.** The final renewal period will be from August 1, 2014 through July 31, 2015. The Board of Commissioners approved this proposal on April 10, 2012.

- c. **RFB #12-22 Clayton County Transportation and Development Thermoplastic Pavement Marking – Annual Contract with Mid State Striping, Inc., located in Eatonton, Georgia.** The final renewal period will be from August 1, 2014 through July 1, 2015. The Board of Commissioners approved this proposal on July 10, 2012.

22) **Purchase of Cisco Hardware Equipment Maintenance** (Statewide Contract Soft Choice #99999-SPD-T20120501-0006 with Soft Choice, located in Norcross, Georgia; \$29,268.26. Funding is available through Information Technology's Repair and Maintenance account), as requested by the Information Technology Department. Per O.C.G.A., § 50-5-100 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state."

23) **Purchase of Vehicles for Clayton County Fire Department** (Akins Ford Dodge Jeep Chrysler Statewide Contract 99999-ES40199409, located in Winder, Georgia and Wade Ford Statewide Contract ES-RFR-40199-409, located in Smyrna, Georgia. Funding is available through the FYE 2015 Fire Budget Account 201-3901-6020; \$51,908.91), as requested by the Fire Department. Per O.C.G.A.,

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§ 50-5-00 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state."

10. Consider requests of Ramona Thurman, Chief Financial Officer.

1) Budget Amendment #4-102/Fund 306 – 2004 Roads & Recreation SPLOST/FYE 6-30-14 – to amend the budget for the Property and Topographic Survey of the At-Large Recreation Center at Independence Park.

2) Budget Amendment #4-104/Fund 306 – 2004 Roads & Recreation SPLOST/FYE 6-30-14 – to amend the budget for the Acoustic Ceiling Panel project for the Virginia Burton Gray and Carl Rhodenizer Recreation Centers. The amended budget will transfer funds from the Carl Rhodenizer Recreation Center to the Virginia Burton Gray Recreation Center for this project.

3) Request for a Business License Fee Refund from Beverly Fontenot of 9858 Curries Crossing in Jonesboro, Georgia, in the amount of \$50.00, for a zoning issued in error.

4) Request for a Building Permit Fee Refund from Beverly Fontenot of 9858 Curries Crossing in Jonesboro, Georgia, in the amount of \$85.00, for a zoning issued in error.

5) Request for a Business License Fee Refund from Yvonne Sales of 1266 Brookvale Drive in Riverdale, Georgia, in the amount of \$50.00, for an ice cream vending business.

11. Consider requests of Renee Bright, Director of Human Resources.

1) Request to add a Full-time Magistrate Court Judge to the Court due to a growing caseload and calendar size, along with a Judicial Assistant for the Full-time Magistrate Court Judge and a Bailiff to be assigned to the Full-time Magistrate Judge's Courtroom.

The cost of adding a Full-time Magistrate Court Judge is \$140,400.00, including salary and benefits.

The cost of a Judicial Assistant at Pay Grade 17, Step 1 for the Full-time Magistrate Court Judge is \$43,444.35, including salary and benefits.

The cost of a Bailiff to be assigned to the Full-time Magistrate Judge's Courtroom is \$70.00 per day.

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The total cost of these additional positions is \$203,487.26. Funding these positions would require use of the Fund Balance.

2) Request to reclassify the position of CASA Support Services Supervisor to CASA Volunteer Supervisor.

The position of CASA Support Services Supervisor was originally funded on November 3, 2003 by the Promoting Safe and Stable Families Grant which ended January 1, 2011. All positions are now called CASA Volunteer Supervisors except this one position. Both positions are the same Pay Grade and Salary: 019-01/\$35,543.87/17.0884. By reclassifying this position, this will fall in line with the duties of the CASA Volunteer Supervisor which will include being assigned CASA Volunteer and the added duties of Guardian Ad Litem in court.

3) Request from the Human Resources and Parks and Recreation Departments to continue to offer free gym memberships to County employees at the gyms located at Clayton County's Recreation Centers.

This request is to provide free memberships to the County-owned gyms in an effort for employees to have access to workout facilities. The employees will be responsible for fees associated with classes taught at the facilities.

In the past, there has been collaboration with the Parks and Recreation Department to offer free gym memberships to employees and their spouses enrolled in one of the County's Lifestyles Option Medical Plans and charge \$10.00 per year for all other employees. In an effort to offer this benefit to employees, the recommendation is to offer free gym memberships to all Clayton County Board of Commissioners' employees. The employees will need to provide their employee I.D. or other form of identification to receive their membership. The free membership will not be extended to spouses.

There will be no impact to the County budget for offering this free membership.

12. Ordinance 2014-167 – An Ordinance adopted under the Home Rule Powers specifically granted to the governing authority of Clayton County pursuant to Article IX, Section II, Paragraph I (B)(1) of the Constitution of the State of Georgia of 1983, amending the Local Act of the General Assembly creating and composing the Clayton County Board of Commissioners and setting forth the general provisions governing Clayton County Government; to amend the Clayton County Code of Ordinances, as amended, specifically Part I, Article II, Section 2-4 “Meetings,” and Part II, Chapter 2, Article I, Section 2-4 – “Meetings”; to provide an effective date of this ordinance; and for other purposes.

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13. Resolution 2014-168 – A Resolution abandoning property consisting of approximately 1.13 acres of Right-of-Way formerly known as Sherman Road and more particularly described herein; to authorize the Chairman to negotiate a conveyance of said Right-of-Way to the adjacent property owners and to execute any documents necessary to accomplish the intent of this resolution; to provide for severability; to provide an effective date of this resolution; and for other purposes.

14. Resolution 2014-169 – A Resolution authorizing Clayton County to enter into a First Amendment to the Services Agreement with Fire Recovery-EMS, LLC, to reflect changes required to ensure compliance with federal law; to authorize the Chairman to execute the amended agreement and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

15. Resolution 2014-170 – A Resolution authorizing Clayton County to enter into a Memorandum of Understanding with the Metro Atlanta Urban Area Security Initiative (UASI) to formally receive equipment and training; to authorize the Chairman to execute the agreement, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

16. Resolution 2014-171 – A Resolution authorizing Clayton County, on behalf of Clayton County Juvenile Court to apply for and, if awarded, accept grant funding from the U.S. Department of Justice's FY-2014 School Justice Collaboration Program to address intervention methods for keeping youth out of the Court System; to authorize the Chairman to execute the application and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

17. Resolution 2014-172 – A Resolution authorizing Clayton County to enter into a Grant Agreement with the United States Department of Justice, Bureau of Justice Assistance to receive an Edward Byrne Memorial Justice Assistance Grant (2014-CFDA # 16.738), in the amount of \$101,647.00 with no matching County funds; to authorize the Chairman to execute the agreement, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.

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18. Resolution 2014-173 – A Resolution authorizing Clayton County to accept four televisions as abandoned property pursuant to O.C.G.A. § 17-5-54 (A)(1) and Superior Court Order 14CV01569-5 for official use by the Clayton County Police Department; to authorize the Chairman, or his designee, to accept the property on behalf of Clayton County, to execute any documents necessary, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

19. Resolution 2014-174 – A Resolution authorizing Clayton County to enter into a First Amendment to a Lease Agreement with CS Improvements, LLC, providing for the terms and conditions under which communications cabling and associated equipment is installed by Comcast Cable Communications Management, LLC; to authorize the Chairman to execute the amendment and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.

20. Resolution 2014-175 – A Resolution authorizing Clayton County to adopt and submit the Clayton County's Comprehensive Plan (2014-2034) to the Atlanta Regional Commission and the Georgia Department of Community Affairs for review and certification; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.

21. Resolution 2014-176 – A Resolution authorizing Clayton County to review an Agreement for General Engineering and Consulting Services with Jacobs Engineering Group, Inc. to perform additional consulting services for Fiscal Year 2015; to authorize the Chairman to execute the agreement and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.

22. Resolution 2014-177 – A Resolution authorizing Clayton County to enter into an Intergovernmental Agreement with Fayette County providing for the terms and conditions under which certain bridge maintenance work will be rendered; to authorize the Chairman to execute the agreement, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect the appropriations and expenses relating thereto; to provide an effective date of this resolution; and for other purposes.

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23. Resolution 2014-178 – A Resolution authorizing Clayton County to execute two (2) Agreements with Norfolk Southern Railroad for bridge maintenance activities; to authorize the Chairman to execute the agreements and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.

24. Resolution 2014-179 – A Resolution authorizing Clayton County to enter into an Agreement with the Georgia Department of Transportation for the maintenance of Highways; to authorize the Chairman to execute the agreement and otherwise to perform all acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.

25. Resolution 2014-180 – A Resolution authorizing Clayton County to enter into a First Amendment to the services agreement with Fire Recovery USA, LLC, to reflect additional billing services for existing building fire safety inspections; to authorize the Chairman to execute the amended agreement and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.

26. Appointment to the Advisory Board of Parks and Recreation to fill the open Senior Services Area position of Tony Antoine (Resigned).

27. **ZONING PETITION:** Charles Loner/Conditional Use Permit (CUP) to allow for a Pet Crematorium/Case Number CUP-14/04-2

The Applicant, Charles Loner on behalf of Robert Holder, is requesting a conditional use permit (CUP) from Article 3.31 Heavy Industrial District (HI) to allow for a pet crematorium. The subject property is located at 4975 Clark Howell Highway, Atlanta, GA 30349 and otherwise known as parcel number 13054A A008. The subject property contains approximately 0.79 acres of land, and it is currently zoned Heavy Industrial (HI).

Zoning Advisory Group Recommendation: Approval

Commission District 2: Commissioner Gail Hambrick

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July 15, 2014

A G E N D A

28. **ZONING PETITION:** Prime Tower Development, LLC/Conditional Use Permit (CUP) to allow for a Wireless Communication Facility/Case Number CUP-14/04-3

The Applicant, John Behnke on behalf of Prime Tower Development, LLC, is requesting a conditional use permit (CUP) from Article 3.31 Heavy Industrial District (HI) to allow for a Wireless Communication Facility (Cell Tower), a variance from Article 6.37 (TF-06-A.1) to reduce the tower required setback equal to the height of the prospective tower, 199 feet, from the boundary line of property upon which the tower is located, and a variance from Article 6.37 (TF-06-A.3) to reduce the tower, guyed wires, and accessory equipment required setback from the front property lines in accordance with the minimum setback requirements in the Heavy Industrial District (HI). The subject property is located at 0 Tara Boulevard (AKA Lees Mill Road), Forest Park, GA 30297 and otherwise known as parcel number 13085A A002. The subject property contains approximately 3.8 acres of land, and it is currently zoned Heavy Industrial (HI).

Zoning Advisory Group Recommendation: Approval

Commission District 2: Commissioner Gail Hambrick

29. **ZONING PETITION:** Quincella C. Geiger/Conditional Use Permit (CUP) to allow for a Type II Home Occupation – Cottage Food/Baking Business/Case Number CUP-14/05-4

The Applicant, Quincella C. Geiger, is requesting a conditional use permit (CUP) from Article 3.7 RS-110 Residential District (RS-110) to allow for a food/baking business. The subject property is located at 1087 Salisbury Trail, Riverdale, 30296 and otherwise known as parcel number 13169C B003. The subject property contains approximately 0.30 acres of land, and it is currently zoned Residential (RS-110).

Zoning Advisory Group Recommendation: Approval

Commission District 2: Commissioner Gail Hambrick

EXECUTIVE SESSION

30. Consider any action(s) necessary based on decision(s) made in the Executive Session.

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

July 15, 2014

A G E N D A

FINANCE SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: June 24, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 306 - 2004 Roads & Recreation SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	306-5333-7000	\$	5,280
--	---------------	----	-------

INCREASE EXPENSES:

Land & Improvements	306-5333-6000-8C015	\$	5,280
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Reason: To amend the budget for the Property and Topographic Survey of the At-Large Recreation Center at Independence Park.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Board of Commissioners of Clayton County
 Central Services Department
 7994 North McDonough Street, Jonesboro, GA 30236
 Phone: 770-477-3587 Fax: 770-477-3335
 Website: www.co.clayton.ga.us/central_svcs/quotations

**REQUEST FOR QUOTATION
 FROM
 RFB PKG #13-76 LAND BOUNDARY AND TOPOGRAPHICAL SURVEY**

Quote shall be marked with the following information:
**PROPERTY AND TOPOGRAPHIC SURVEY OF THE CLAYTON COUNTY
 AT-LARGE RECREATION CENTER**

RFQ SCHEDULE OF EVENTS

RFQ issued on	June 18, 2014
Quotes to be submitted by this date and time	2:00 P.M. June 24, 2014

This RFQ request may be emailed to: carol.rogers@co.clayton.ga.us
 or faxed to the attention of Carol Rogers at 770-477-3335.

THIS FORM MUST BE SIGNED AND SUBMITTED TO BE CONSIDERED FOR AWARD

COMPANY NAME: Falcon Design Consultants	DATE: 06/18/2014
MAILING ADDRESS: 235 Corporate Center Drive Suite 200	PHONE: 770-389-8666
CITY: Stockbridge	FAX: 770-389-8656
STATE: Georgia	ZIP: 30281
SSN OR FEDERAL ID NUMBER:	
EMAIL: amitchem@fdc-llc.com	TITLE OF AUTHORIZED REPRESENTATIVE: Vice President and Director of Planning
PRINTED NAME Alex Mitchem	AUTHORIZED SIGNATURE:

If you do not want to respond to this solicitation or would like to be removed from the Vendor Data Base, mark the appropriate space and return this sheet only and fax/mail to this office immediately.
 Remove our firm from your Vendor's List for this commodity No Bid will be submitted

COST FOR AT-LARGE CLAYTON COUNTY RECREATION CENTER

Please list the breakdown of your prices along with the Lump Sum:
**ALL PRICES SHALL BE BASED ON THE ANNUAL CONTRACT PRICE LIST FOR
RFB #13-76**

**SPECIAL NOTE: Please fax this sheet along with Page 1 to the
Attention of Carol Rogers
at 770-477-3335 or email**

by 2:00 P.M. on Wednesday June 24, 2014

1. <u>2,649.69 LF X \$0.81</u>	\$ <u>2,146.30</u>
2. _____	\$ _____
3. _____	\$ _____
4. _____	\$ _____
5. _____	\$ _____
6. _____	\$ _____

Topographical Survey 9.67 Acres X \$324 \$ 3,133.08

SURVEY SERVICES AS SPECIFIED \$ 5,279.38 (Lump Sum)

Comments/Exceptions: _____

Falcon Design Consultants, LLC _____

Authorized Signature: Alex W. Mitchem

Printed Name of Authorized Signature: ALEX W. MITCHEM

Date: 6.19.14

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: July 9, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 306 - 2004 Roads & Recreation SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE EXPENSES:

Virginia Burton Gray Rec Ctr - Bldg & Imp	306-5325-6010-8C008	\$	117,000
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DECREASE EXPENSES:

Carl Rhodenizer Rec Ctr - Bldg & Imp	306-5329-6010-8C012	\$	117,000
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Reason: To amend the budget for the Acoustic Ceiling Panel project for the Virginia Burton Gray and Carl Rhodenizer Recreation Centers. The amended budget will transfer funds from Carl Rhodenizer Recreation Center to Virginia Burton Gray Recreation Center for the project.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Fw: Acoustic Ceiling
Troy Hodges to: Sharon Stone
Cc: Detrick Stanford

07/03/2014 10:11 AM

History: This message has been forwarded.

The Acoustic Panel Project (V. Gray and C. Rhodenizer) account is ready for funding. The overall project is \$277,233.38. We have a balance of \$256,817.11 in the Carl Rhodenizer account of 306-5329-6010-8C012.

A budget amendment is needed to move the funds from Carl Rhodenizer to Virginia Gray Recreation Center in the amount of \$117,000.00. This will give both centers a balance of approx. \$139K to complete the project. Please let me know your thoughts and if additional information is needed.

Thank you

Troy Hodges, CPRP
Assistant Director
Clayton County Parks & Recreation
770-603-4013
770-477-1696 Fax
troy.hodges@co.clayton.ga.us

"We connect communities through people, parks and programs"
----- Forwarded by Troy Hodges/Parks and Rec/Clayton on 07/03/2014 10:00 AM -----

From: Angie Bromell/Central Services/Clayton
To: Troy Hodges/Parks and Rec/Clayton@Clayton
Date: 07/02/2014 03:57 PM
Subject: Re: Acoustic Ceiling

Hi Troy;

I sent the agreement to the vendor for signature today and should have back sometime next week. Once received back and I obtain the Chairman's signature I will be ready to issue their PO and NTP; therefore, please provide the account no. and I will proceed unless you have an estimated time frame as to when you would like for them to begin.

Angie Bromell
Contract Specialist, Sr.
Clayton County Central Services
7994 N. McDonough Street
Jonesboro, GA 30236
Phone: (770) 477-3588
Fax: (770) 477-3335

Troy Hodges

We can go ahead and proceed for 7/1/14. Than...

06/16/2014 02:10:44 PM

From: Troy Hodges/Parks and Rec/Clayton

JEFFREY E. TURNER
CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: July 8, 2014
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$50.00 made payable to:

Name: Beverly Fontenot

Address: 9858 Curries Crossing

City: Jonesboro

State: Ga.

Zip: 30236

For the purpose of: Refunding Business License fees for the business located at 7990 Hwy. 85 Riverdale, Ga. 30274. The zoning was approved in error. The business cannot be operated with the current zoning, and the applicant did not wish to proceed with applying for a Conditional Use Permit.

Total Fee Paid:	\$ 125.00
Non-Refundable Fee Per Code:	\$ 75.00
Refund Due:	\$ 50.00

This check should be charged to account # 101-3401-3100

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Ejike", written over a horizontal line.

Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

JEFFREY E. TURNER
CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
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Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

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Refund Due:	\$ 85.00

This check should be charged to account # 101-3401-3115

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

Handwritten signature of Patrick Ejike in cursive script.
Patrick Ejike, Director

PE/dh

Attachment

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CHAIRMAN
SHANA M. ROOKS
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GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: July 7, 2014
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$50.00 made payable to:

Name: Yvonne Sales

Address: 1266 Brookvale Dr.

City: Riverdale

State: Ga.

Zip: 30296

For the purpose of: Refund for Business License fees paid for an Ice Cream Vendor's License. Ms. Sales was denied a license due to non-recommendation by the Clayton County Police Department for criminal history.

Total Fee Paid:	\$125.00
Non-Refundable Fee Per Code:	\$ 75.00
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PE/dh

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CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

July 15, 2014

A G E N D A

HUMAN RESOURCES SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

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Board of Commissioners of Clayton County
Central Services Department
 7994 North McDonough Street, Jonesboro, GA 30236
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COMPANY NAME: Falcon Design Consultants		DATE: 06/18/2014
MAILING ADDRESS: 235 Corporate Center Drive Suite 200		PHONE: 770-389-8666
CITY: Stockbridge		FAX: 770-389-8656
STATE: Georgia	ZIP: 30281	SSN OR FEDERAL ID NUMBER:
EMAIL: amitchem@fdc-llc.com	TITLE OF AUTHORIZED REPRESENTATIVE: Vice President and Director of Planning	
PRINTED NAME Alex Mitchem	AUTHORIZED SIGNATURE: 	

If you do not want to respond to this solicitation or would like to be removed from the Vendor Data Base, mark the appropriate space and return this sheet only and fax/mail to this office immediately.
 Remove our firm from your Vendor's List for this commodity No Bid will be submitted

COST FOR AT-LARGE CLAYTON COUNTY RECREATION CENTER

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Falcon Design Consultants, LLC _____

Authorized Signature: Alex W. Mitchem

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Date

Shelby D. Haywood, Clerk of Commissioners



Fw: Acoustic Ceiling
Troy Hodges to: Sharon Stone
Cc: Detrick Stanford

07/03/2014 10:11 AM

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Troy Hodges, CPRP
Assistant Director
Clayton County Parks & Recreation
770-603-4013
770-477-1696 Fax
troy.hodges@co.clayton.ga.us

"We connect communities through people, parks and programs"
----- Forwarded by Troy Hodges/Parks and Rec/Clayton on 07/03/2014 10:00 AM -----

From: Angie Bromell/Central Services/Clayton
To: Troy Hodges/Parks and Rec/Clayton@Clayton
Date: 07/02/2014 03:57 PM
Subject: Re: Acoustic Ceiling

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Contract Specialist, Sr.
Clayton County Central Services
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VICE CHAIRMAN
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GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: July 8, 2014
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$50.00 made payable to:

Name: Beverly Fontenot

Address: 9858 Curries Crossing

City: Jonesboro

State: Ga.

Zip: 30236

For the purpose of: Refunding Business License fees for the business located at 7990 Hwy. 85 Riverdale, Ga. 30274. The zoning was approved in error. The business cannot be operated with the current zoning, and the applicant did not wish to proceed with applying for a Conditional Use Permit.

Total Fee Paid:	\$ 125.00
Non-Refundable Fee Per Code:	\$ 75.00
Refund Due:	\$ 50.00

This check should be charged to account # 101-3401-3100

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick Ejike", written over a horizontal line.

Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

JEFFREY E. TURNER
CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
GAIL B. HAMBRICK
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MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



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Refund Due:	\$ 85.00

This check should be charged to account # 101-3401-3115

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Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

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CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
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GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: July 7, 2014
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$50.00 made payable to:

Name: Yvonne Sales

Address: 1266 Brookvale Dr.

City: Riverdale

State: Ga.

Zip: 30296

For the purpose of: Refund for Business License fees paid for an Ice Cream Vendor's License. Ms. Sales was denied a license due to non-recommendation by the Clayton County Police Department for criminal history.

Total Fee Paid:	\$125.00
Non-Refundable Fee Per Code:	\$ 75.00
Refund Due:	\$ 50.00

This check should be charged to account # 101-3401-3100.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

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Patrick Ejike, Director

PE/dh

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