

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

January 21, 2014

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the January 7, 2014 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: “Clayton County Honors Patsy Hart as 2014 Teacher of the Year for Clayton County Public Schools” (presented by Commissioner Sonna Singleton).
7. PROCLAMATION: “Clayton County Honors E.W. Oliver Elementary School Stock Market State Champions” (presented by Commissioner Gail Hambrick).
8. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)

1) **RFP PKG. #10-28 Officiating Services for Clayton County Parks & Recreation Athletic Programs, Annual Contract, Request for 90-Day Contract Extension, First Amendment** (*Majestic’s FC, LLC, located in Hampton, Georgia; Peach State Umpires Association, LLC, located in Jonesboro, Georgia; and South Atlanta Basketball Officials, LLC, located in Douglasville, Georgia*), as requested by the Parks and Recreation Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The

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Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

2) **RFB #13-22 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 1 & 2, Clayton County, Georgia, Request for Contract Extension, Second Contract Amendment** (*C.W. Matthews Contracting Company, located in Marietta, Georgia*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

3) **RFB #13-23 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 3 & 4, Clayton County, Georgia, Request for Contract Extension, Second Contract Amendment** (*C.W. Matthews Contracting Company, located in Marietta, Georgia*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$5,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

4) **RFB #13-47 Thomas Road Sidewalks, Clayton County, Georgia, Clayton County Commission District #3** (*McLeRoy, Inc., located in Zebulon, Georgia; \$404,255.00. Funding is available through the 2004 SPLOST funds*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

5) **RFB #13-50 Stockbridge Road Sidewalks, Clayton County, Georgia**

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(Southeastern Site Development, Inc., located in Newnan, Georgia; \$732,422.56. Funding is available through the 2004 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

6) **RFP PKG. #13-59 Transit Planning and Engineering Services, Annual Contract – Awarded Contract Task Order** – *(Tindale Oliver Associates, Inc., located in Tampa, Florida. Funding is available through the County's General Fund), as requested by the Transportation and Development Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.*

7) **RFB #13-61 Mitchells Meadow Subdivision Pavement Rehabilitation, Clayton County, Georgia** *(Baldwin Paving Company, located in Marietta, Georgia; \$780,382.37. Funding is available through the 2009 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.*

8) **RFP PKG. #13-64 SPLOST Construction Management-At-Risk Services for the Construction of the Clayton County Animal Control Kennel** *(Hogan Construction Group, LLC, located in Norcross, Georgia; 375 score and 2.50% fee cost. Funding is available through the 2009 SPLOST funds). Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of*

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goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

9) **RFP PKG. #13-21 Architectural Engineering Services for the Construction of the Clayton County Police Precinct, N.E. – Design Development Documents Approval** (*Brown Design Group, located in East Point, Georgia*). Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

10) **RFB #13-63 Tandem Axle Truck for Roll-Off Waste Containers** (*Nextran Truck Center, located in Atlanta, Georgia; \$175,409.00. Funding is available through the Landfill Bond proceeds set aside for such purposes*), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

9. Consider requests of Ramona Thurman, Chief Financial Officer.

[Click here for supporting documentation](#)

1) Budget Amendment #2-29 – Other General Government/FYE 6-30-14 – to amend in revenue from surplus sales in the amount of \$10,406.00.

2) Budget Amendment #2-30 – Sheriff/FYE 6-30-14 – to amend the budget to reflect SCAAP funds that have been received by the Sheriff for the purchase of two inmate transport vans in the amount of \$73,000.00.

3) Budget Amendment #2-31 – Landfill/FYE 6-30-14 – to amend the budget for cover dirt required by the Landfill in the amount of \$360,000.00.

4) Budget Amendment #4-36 – Fund 307 Reimposition SPLOST/FYE 6-30-14 – to amend the budget for Northeast Police Precinct for the Design Development Document in the amount of \$1,290,089.00.

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- 5) Budget Amendment #4-37 – Fund 306 SPLOST – Roads & Recreation/FYE 6-30-14, in the amount of \$2,864,830.00, to amend the budget for utility relocation on Anvilblock Road, Mt. Zion Road, Panola Road, Clark Howell Highway and Norman Drive (per the Board’s approval of Resolution 2013-314 on December 3, 2013).
 - 6) Budget Amendment #4-38 – Fund 306 SPLOST – Roads & Recreation/FYE 6-30-14 – to amend the budget for project engineering services from Moreland Altobelli Associates, Inc. for Transportation & Development (this is a renewal and second amendment to RFP #11-16 approved on December 17, 2013) in the amount of \$578,360.00.
 - 7) Budget Amendment #4-39 – Fund 306 SPLOST Roads & Recreation/FYE 6-30-14, in the amount of \$2,988,492.00, to amend the budget for construction on the Norman Drive Widening Project (per the Board’s approval of RFB Pkg. #13-51 on December 17, 2013).
 - 8) Budget Amendment #4-40 – Fund 307 Reimposition SPLOST/FYE 6-30-14, in the amount of \$301,953.00, to amend the budget for construction on the Evans Drive Sidewalk Project (per the Board’s approval of RFB Pkg. #13-57 on December 17, 2013).
 - 9) Request for Refund – Business License Fee, in the amount of \$125.00, for Michael Glenn/4460 Highway 42 in Conley, Georgia.
 - 10) Request for Refund – Alcohol License, in the amount of \$2,000.00, for Elida Roman/5680 Old Dixie Highway in Forest Park, Georgia.
 - 11) Request for Release of Demolition Bond, in the amount of \$500.00, for B Levett & Co. Inc./2200 Parklane Drive, Suite 1485 in Atlanta, Georgia.
 - 12) Request for Release of Demolition Bond, in the amount of \$500.00, for Tray Roberts/8242 Elm Court in Jonesboro, Georgia.
10. Consider a request of Renee Bright, Director of Human Resources. [Click here for supporting documentation](#)
- 1) Request to change dependent children eligibility requirements in the dental and vision plans to match requirements for the medical plans. Currently, the dental and vision plans require that children age 19-24 must meet the full-time requirement to be eligible for coverage. Healthcare Reform required medical plans to provide coverage to adult children up to their 26th birthday (effective 6/1/11).

This change will create uniformity in the definition of eligible children in all plans.

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- There could be a slight increase in claims cost associated with this change. It is estimated that the dental claims cost could increase up to 1% (\$11,000.00); however, there would be no impact to the County for the change to the vision plan. No financial impact will be made to the General Fund due to absorption from the Medical Insurance Fund.
11. Ordinance 2014-20 – An Ordinance to amend Code of Clayton County, Georgia, as amended, specifically Chapter 50, Health and Sanitation, Article I, In General, Section 50-2 “Board of Health Regulations,” Subsection (B), so as to add a new Subsection (6) thereto relating to Body Art Rules and Regulations; to amend Section 50-3 “Division of Environmental Health – Fee Schedule” so as to change the effective date and delete Exhibit “A” thereto in its entirety and replace it with a new Exhibit “A”; to repeal conflicting laws, ordinances, and resolutions; to provide severability; to provide for an effective date of this ordinance; and for other purposes.
 12. Resolution 2014-21 – A Resolution authorizing the acceptance of one (1) condemned vehicle (2008 Nissan Sentra 2.0) to be assigned to the Police Department fleet; to authorize the Directors of Central Services and Fleet Maintenance to perform all acts required by this resolution; to provide an effective date of this resolution; and for other purposes.
 13. Resolution 2014-22 – A Resolution authorizing Clayton County to enter into a Memorandum of Understanding (MOU) with the United States Federal Bureau of Investigation to participate in the Metro Atlanta Child Exploitation Task Force to focus on sexual victimization and other crimes against children occurring in Metro Atlanta including Clayton County; to authorize the Chairman or the Chief of Police as his designee to execute the MOU and overtime authorization agreement; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required in the terms of the MOU and the agreement; to provide an effective date of this resolution; and for other purposes.
 14. Resolution 2014-23 – A Resolution authorizing Clayton County to exercise its powers of Eminent Domain in accordance with provisions of Georgia laws for the purpose of acquiring certain properties for use by the Clayton County Department of Transportation and Development for the Flint River Road Widening Improvement Project; to authorize the Chairman to execute any documents relating thereto, and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
 15. Resolution 2014-24 – A Resolution authorizing Clayton County to exercise its powers of

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- Eminent Domain in accordance with provisions of Georgia laws for the purpose of acquiring certain properties for use by the Clayton County Department of Transportation and Development for the C. W. Grant Separation Improvement Project; to authorize the Chairman to execute any documents relating thereto, and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
16. Resolution 2014-25 – A Resolution authorizing Clayton County to execute a Title V Permit Annual Compliance Certification for the Clayton County Landfill; to authorize the Chairman to execute the certification and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to authorize the Chief Financial Officer to amend the budget as necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
 17. Resolution 2014-26 – A Resolution authorizing Clayton County to accept a donation of 4,234 square feet (0.099 acres) of right-of-way from Kaiser Foundation Health Plan of Georgia, Inc.; to authorize the Chairman to execute all documents necessary to accept the donation, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
 18. Resolution 2014-27 – A Resolution authorizing Clayton County to enter into a First Amendment to a lease agreement with Glenwood Morrow Company, LLC, providing for the lease of property for use as a Motor Vehicle Registration and Tag Office for the County Tax Commissioner's Office; to authorize the Chairman to execute the amendment, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect the appropriations and expenses relating thereto; to provide an effective date of this resolution; and for other purposes.
 19. Resolution 2014-28 – A Resolution to allow Utopian Academy for the Arts to host community meetings at the Virginia Burton Gray Recreation Center; to authorize the Chairman and the Director of the Parks and Recreation Department to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
 20. Resolution 2014-29 – A Resolution providing for the establishment and publication of qualifying fees for each County Office to be filled in the upcoming general primary and election; to provide an effective date of this resolution; and for other purposes.

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21. Order for Remission: State of Georgia vs. Malik Kelly and Free At Last Bail Bonds (Surety); Case No(s). 2012CR09648, in the amount of \$3,325.00.

22. Order for Remission: State of Georgia vs. Calvin Lewis Brown and AAA Team Bonding (Surety); Case No(s). 2012CR00447-05, in the amount of \$9,785.00.

23. ZONING PETITION: **Dave Tinsley of Tinsley Media – CUP201312-01**

- 1) The Applicant is requesting a conditional use permit (CUP) from Article 3.31 for a billboard use. This property is located at the corner of Southfield Parkway and Frontage Road, otherwise known as parcel number 13-084-085-004 and identified as approximately 5.43 acres of vacant land currently zoned Heavy Industrial (HI).

Commission District #2 – Commissioner Gail Hambrick

Zoning Advisory Group's Recommendation: Approval.

24. ZONING PETITION: **Brandon Lai of Residential Circle, LLC – CUP201312-02**

- 2) The Applicant is requesting a conditional use permit (CUP) from Article 3.25 for a church use. This property is located at 7718 North Main Street, Jonesboro, Georgia 30236, otherwise known as parcel number 13207D A015 and identified as approximately 0.66 acres of commercial land currently zoned NMX.

Commission District #4 – Commissioner Michael Edmondson

Zoning Advisory Group's Recommendation: Denial due to not being able to meet the needed parking requirements for the building.

EXECUTIVE SESSION

25. Consider any action(s) necessary based on decision(s) made in the Executive Session.

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FINANCE SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-29

DATE: January 9, 2014

TO: Board of Commissioners

FROM: Ramona Thurman, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Other General Government

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Sale of Obsolete/Surplus Materials	101-6501-7045	\$	10,406
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INCREASE EXPENSE:

Other Contract Service Fees	101-6501-4140	\$	10,406
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Reason: To amend in revenue received from surplus sales.

TO: Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Shelby Haywood, Clerk of Commission

sl

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-30

DATE: January 13, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Sheriff

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Federal Reimbursement - Narcotics Unit Salaries	101-2801-3207	\$	73,000
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INCREASE EXPENSE:

Autos & Trucks	101-2803-6020	\$	73,000
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Reason: To amend the budget to reflect SCAAP funds that have been received by the Sheriff for the purchase of two inmate transport vans.

TO: Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Shelby Haywood, Clerk of Commission
sm



**Clayton County Board of Commissioners
Legislative Request Form**

RECEIVED
JAN 10 2014

Agenda Meeting Date: Jan 15, 2014 CLAYTON CO. COO

Purpose

To request to amend the budget by moving 67,001.00 in SCAAP grant funds from their current fund (101-2801-3207) to the appropriate fund (101-2803-6020) to purchase two prisoner transport vehicles.

Rationale

Under SCAAP grant guidelines, SCAAP funds may be used for a variety of categories that relate to the care and maintenance of inmates. One of the uses for these funds is the purchase of inmate transport vehicles. The Sheriff's Office badly needs additional transport vehicles to keep up with the volume of inmate transports. One of our recently totaled vans had almost 400,000 miles on it, and was still in daily use.

Facts

We are seeking to purchase a standard inmate transport van that that can move up to 15 passengers, and a heavy duty prisoner transport van that contains a prisoner transport insert that offers a higher level of security, and the ability to separate combative and/or opposite sex inmates so they can be transported at the same time. The 15 passenger van with safety equipment will cost ~~30,501.00~~ 36,500. The transport van with the prisoner insert and safety equipment will cost 36,500.

Important *****Purchase orders for the two vans must be submitted to Alan Vigil before February 10,2014, as Ford has indicated they will cease production of this style vehicle and not take any orders after that date, and will not begin production of a replacement vehicle until late in 2014 *****

Impact

There is no financial impact to the County.

Supporting Documentation

Pricing quotes from Alan Vigil Ford and Interceptor Public Safety Products.

Dept. Head	COO	Finance	Chm. of the Brd.	Legal
Date: 011014	Date: 1/13/14	Date: 1/13/14	Date:	Date:

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-31

DATE: January 16, 2014

TO: Board of Commissioners

FROM: Ramona Thurman, Chief Financial Officer

SUBJECT: Request for Budget Amendment - Landfill

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

APPROPRIATION FROM FUND BALANCE:

Appropriation from Landfill Fund Balance:	710-7525-7000	\$	360,000
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INCREASE EXPENSE:

Cover Dirt and Sand Expense	710-7525-4660	\$	360,000
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Reason: To amend the budget for cover dirt required by the Landfill.

TO: Ramona Thurman, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Shelby Haywood, Clerk of Commission
sm

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 16, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 307 Reimposition SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	307-6501-7000	\$ 1,290,089
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INCREASE EXPENSES:

Buildings and Improvements	307-3001-6010-8C002-7Y120	\$ 1,290,089
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Reason: To amend the budget for Northeast Police Precinct for the Design Development Document.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 7, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 306 SPLOST - Roads & Recreation

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	306-6501-7000	\$ 2,864,830
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INCREASE EXPENSES:

Roads, Bridges & Imp - Anvil Block Rd	306-4001-6050-20320-7Y14B	\$ 1,318,262
Roads, Bridges & Imp - Mt. Zion Blvd	306-4001-6050-26820-7Y14B	18,095
Roads, Bridges & Imp - Panola Rd	306-4001-6050-27860-7Y14B	579,490
Roads, Bridges & Imp - Clark Howell Hwy	306-4001-6050-31730-7Y14B	247,767
Roads, Bridges & Imp - Norman Dr	306-4001-6050-36330-7Y14B	701,216
		\$ 2,864,830

Reason: To amend the budget for utility relocation on the above listed projects. This was approved on Resolution #2013-314 by the BOC on 12/3/13

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Clayton County Transportation & Development

- DIVISIONS**
 Administration
 Engineering Services
 Landfill
 Public Works
 Traffic Engineering

INTEROFFICE MEMO

2013 DEC 27 AM 11 53
 Jeff Metarko, Director
 Keith Bohling, Assistant Director

DATE: December 26, 2013
 TO: Ramona Thurman, Chief Financial Officer, Finance
 FROM: *JM* Jeff Metarko, Director, Transportation & Development
 RE: Request for Budget Set-Up; 2004 SPLOST Program

Please set-up an account and budget for utility relocation on the following projects. All were approved by the Board of Commissioners on December 3, 2013, Resolution No. 2013-314. Also, please forward documentation once the account/budget set-up is complete.

Anvil Block Rd.	306-4001-6050-20320-7Y140	\$1,318,262
Mt. Zion Blvd.	306-4001-6050-26820-7Y140	\$ 18,095
Panola Road	306-4001-6050-27860-7Y140	\$ 579,490
Clark Howell Hwy.	306-4001-6050-31730-7Y140	\$ 247,767
Norman Drive	306-4001-6050-36330-7Y140	\$ 701,216

If you have any questions, contact me at your earliest convenience.

2,864,830

JCM/b
 CC: Lisa Terry
 Bill Andrews
 Sharon Stone

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 7, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 306 SPLOST - Roads & Recreation

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	306-6501-7000	\$	578,360
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INCREASE EXPENSES:

Consulting Fees	306-4001-4120-1000-7Y120	\$	578,360
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Reason: To amend the budget for project engineering services from Moreland Altobelli Associates, Inc for Transportation & Development. This is a renewal and second amendment to RFP #11-16 approved on 12/17/13.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Clayton County Transportation & Development

DIVISIONS
Administration
Engineering Services
Landfill
Public Works
Traffic Engineering

INTEROFFICE MEMO

2013 DEC 27

AM 11 58

Jeff Metarko, Director
Michelle Lohmeier, Asst. Director

2013 DEC 27 AM 11 58

DATE: December 26, 2013
TO: Ramona Thurman, Chief Financial Officer, Finance
FROM: *JM* Jeff Metarko, Director, Transportation & Development
RE: 2004 SPLOST Program – Budget Amendment Request

Please amend the following account. This is the second annual renewal and second amendment to RFP #11-16 approved on December 17, 2013 at the Board of Commissioners Regular Business Meeting.

306-4001-4120-10000-7Y120 \$578,360

If you have any questions or require additional information, please contact me at your convenience.

JCM/b

cc: Project File
Sharon Stone, Finance

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 7, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 306 SPLOST - Roads & Recreation

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	306-6501-7000	\$ 2,988,492
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INCREASE EXPENSES:

Roads, Bridges & Improvements	306-4001-6050-36330-7Y140	\$ 2,988,492
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Reason: To amend the budget for construction on the Norman Drive widening project. RFB #13-51 approved 12/17/13

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Clayton County Transportation & Development

DIVISIONS

- Administration
- Engineering Services
- Landfill
- Public Works
- Traffic Engineering

INTEROFFICE MEMO

Jeff Metarko, Director
Keith Rohling, Assistant Director

2013 DEC 27 AM 11 58

DATE: December 26, 2013

TO: Ramona Thurman, Chief Financial Officer, Finance

FROM: *JM* Jeff Metarko, Director, Transportation & Development

RE: 2004 SPLOST Program – Account Funding Request

Please set up an account, 306-4001-6050-36330-7Y140 and budget of \$2,988,492 for construction on the Norman Drive widening project. The RFB #13-51 was approved by the Board of Commissioners at the December 17, 2013 Regular Business Meeting.

Contact me with any questions and/or concerns.

JCM/mbm

CC: Project File
Sharon Stone, Finance

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 7, 2014
TO: Board of Commissioners
FROM: Ramona Thurman, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 307 Reimposition SPLOST

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-14:

INCREASE REVENUE:

Appropriations from SPLOST Fund Balance	307-6501-7000	\$	301,953
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INCREASE EXPENSES:

Roads, Bridges & Improvements	307-4001-6050-SW018-7Y140	\$	301,953
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Reason: To amend the budget for construction on the Evans Drive sidewalk project. RFB #13-57 approved 12/17/13

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Shelby D. Haywood, Clerk of Commissioners



Clayton County Transportation & Development

DIVISIONS

- Administration
- Engineering Services
- Landfill
- Public Works
- Traffic Engineering

INTEROFFICE MEMO

Jeff Metarko, Director
Keith Rohling, Assistant Director

DATE: December 26, 2013

2013 DEC 27 AM 11 53

TO: Ramona Thurman, Chief Financial Officer, Finance

FROM: *ja* Jeff Metarko, Director, Transportation & Development

RE: 2009 SPLOST Program – Account Funding Request

SW018

Please set up an account, 307-4001-6050-~~23740~~-7Y140 and budget of \$301,953 for construction on the Evans Drive sidewalk project. The RFB #13-57 was approved by the Board of Commissioners at the December 17, 2013 Regular Business Meeting.

Contact me with any questions and/or concerns.

JCM/mbm

CC: Project File
Sharon Stone, Finance

GLE446

new

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COMMISSIONER

**Clayton County
Community Development**



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: January 9, 2014
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund Check

Please issue a refund check in the amount of \$125.00 made payable to:

Name: Michael Glenn
Address: 4460 Hwy. 42
City: Conley **State:** GA **Zip:** 30288

For the purpose of: Refund for Business License fees paid. Mr. Glenn is unable to obtain a license due to the fact that he does not have a physical location for his business. He was applying for a license to operate out of a truck.

This check should be charged to account #101-3401-3100.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

Handwritten signature of Patrick Ejike in black ink.

Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

Dana Hornsby

From: Karen Bennett
Sent: Tuesday, January 07, 2014 2:59 PM
To: Dana Hornsby
Subject: Refund Request for Michael Glenn (dba 1 Man Transport)
Attachments: MX-M453@co.clayton.ga.us_20140107_160107.pdf

Please see the attached copy of Michael Glenn's receipt. We will need to request a refund of \$125.00 because we were unable to approve him for a business license.

Note: He was trying to operate his commercial business location from a truck. His office was in his truck. *(See attached file: MX-M453@co.clayton.ga.us 20140107_160107.pdf)*



Karen M Bennett

Permits & License Assistant Supervisor
Clayton County Community Development
121 South McDonough Street Annex 2
Jonesboro, GA 30236
(770) 473-5960

"In order to succeed, your desire for success should be greater than your fear of failure." - Bill Cosby

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MICHAEL L. EDMONSON
VICE CHAIRMAN
SONNA SINGLETON
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COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: February 12, 2013
To: Angela Jackson, Director of Finance
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$2,000.00 made payable to:

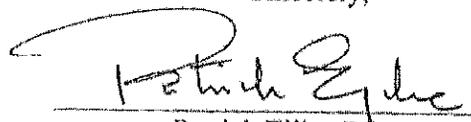
Name: Elida Roman
Address: 5680 Old Dixie Hwy.
City: Forest Park **State:** GA **Zip:** 30297

For the purpose of: Refund for payment of an Alcohol License. Ms. Roman was unable to obtain the license per code due to a guilty charge on her criminal history.

This check should be charged to account #101-3401-3110.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

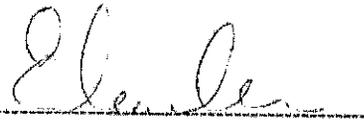
Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

El Granero Supermarket
Elida Roman
5680 Old Dixie Hwy
Forest Park, Georgia 30297

To whom it may concern,

I Elida Roman owner of El Granero Supermarket, I want to claim a payment of a renewable alcohol license that was paid on Decemeber 10, 2012.

Elida Roman

A handwritten signature in cursive script, appearing to read "Elida Roman", is written over a horizontal dashed line.

CLAYTON COUNTY BOARD OF COMMISSIONERS

*** CUSTOMER RECEIPT ***

Batch ID: BENNETT 12/10/12 30 Receipt no: 4044

Type	SvcCd	Description	Amount
AI		ALCOHOL INVESTIGATIVE FEE	
	Qty	1.00	\$250.00
EL GRANERO 13-9583			
2013	9583 AR	ALCOHOL LICENSE-RENEWAL	
	Qty	1.00	\$2000.00

Tender detail
 CA CASH \$2250.00
 Total tendered: \$2250.00
 Total payment: \$2250.00

Trans date: 12/10/12 Time: 13:38:58

Customer: EL GRANERO SUPER MARKET

THANK YOU FOR YOUR PAYMENT

Cilda Roman (678) 704-7151
Stacy Nam. (404) 408-8743

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Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: December 30, 2013
To: Ramona Thurman, Chief Financial Officer
From: Patrick Ejike, Director
Subject: Request for Release of Demolition Bond

Please issue a check in the amount of \$500.00 made payable to:

Name: B Levett & Co. Inc.
Address: 2200 Parklane Dr. Ste. 1485
City: Atlanta **State:** GA **Zip:** 30345

For the purpose of: Releasing a Demolition Bond posted to clean-up of the lot at the property located at 4236 Grant Rd. Ellenwood, Ga. 30294.

This check should be charged to account #101-2251.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

Patrick Ejike
Patrick Ejike, Director Authorized Rep.

PE/dh

Attachment

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Clayton County Community Development
 Building Inspections/Permits
 121 South McDonough Street, Annex 2
 Jonesboro, GA 30236
 Phone: 770-477-3569 FAX: 770-473-5481

Application Number 13-00003286 Date 11/21/13
 Property Address 4236 GRANT RD
 PARCEL NUMBER 12-235B- A-040
 Tenant nbr, name DEMO NOT TO REBUILD
 Application type description CD DEMO, DEMOLITION NOT TO REBUILD
 Subdivision Name
 Property Use COMMERCIAL
 Property Zoning GENERAL BUSINESS
 Application valuation 5000

Owner	Contractor
-----	-----
WYNN GERALDINE JOYCE 374 UTOY CIR ATLANTA GA 30331	B LEVETT & COMPANY, INC. 2200 PARKLANE DR UNIT: 1485 ATLANTA GA 30345 (404) 486-3257

Permit DEMOLITION FEE
 Additional desc
 Permit Fee 50.00
 Issue Date
 Expiration Date 5/20/14 Valuation 0

Other Fees *CONTRACTOR REGISTRATION 35.00
 BOND-CLEAN UP FEE \$500 500.00

Fee summary	Charged	Paid	Credited	Due
Permit Fee Total	50.00	50.00	.00	.00
Other Fee Total	535.00	535.00	.00	.00
Grand Total	585.00	585.00	.00	.00

PLEASE CALL THE AUTOMATED BUILDING PERMIT INSPECTION
 TELEPHONE LINE AT 770-477-3571 TO SCHEDULE INSPECTIONS.

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VICE CHAIRMAN
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COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: December 30, 2013
To: Ramona Thurman, Chief Financial Officer
From: Patrick Ejike, Director
Subject: Request for Release of Demolition Bond

Please issue a check in the amount of \$500.00 made payable to:

Name: Tray Roberts
Address: 8242 Elm Ct.
City: Jonesboro **State:** GA **Zip:** 30236

For the purpose of: Releasing a Demolition Bond posted to clean-up of the lot at the property located at 1702 Hillview Ave. Jonesboro, Ga. 30236

This check should be charged to account #101-2251.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,

Donald Stanley for Patrick Ejike
Patrick Ejike, Director Authorized Rep.

PE/dh

Attachment

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CLAYTON COUNTY BOARD OF COMMISSIONERS
*** CUSTOMER RECEIPT ***

Batch ID: HTETKING 2/07/13 99 Receipt no: 5853

	Type	SvcCd	Description	Amount
2013	422	BP	BUILDING PERMITS	
		Qty	1.00	\$50.00
1702 HILLVIEW AVE			008	
JONESBORO, GA 30236				
	BC		BP -BOND CLEAN UP	
		Qty	1.00	\$500.00
1702 HILLVIEW AVE-DEMO				

Tender detail

CA CASH	\$550.00
Total tendered:	\$550.00
Total payment:	\$550.00

Trans date: 2/07/13 Time: 16:10:27

Customer:

THANK YOU FOR YOUR PAYMENT

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

January 21, 2014

A G E N D A

HUMAN RESOURCES SUPPORTING DOCUMENTATION

BEGINS ON NEXT PAGE



Clayton County Board of Commissioners Legislative Request Form

Agenda Meeting Date: January 15, 2014 _____

Purpose

Request to change dependent children eligibility requirements in the dental and vision plans to match requirements for the medical plans. Currently the dental and vision plans require that children age 19-24 must meet the full-time student requirement to be eligible for coverage. Healthcare Reform required medical plans to provide coverage to adult children up to their 26th birthday (effective 6/1/11).

Rationale

This change will create uniformity in the definition of eligible children in all plans.

Facts

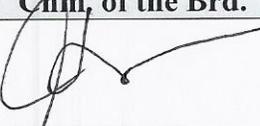
Currently, the dependent child definition in the dental and vision plans requires children aged 19-24 be full-time students in order to be eligible for coverage. Healthcare Reform required medical plans to allow coverage for adult children to age 26. The County is in compliance with Healthcare Reform. Making the requested change will provide uniformity in the definition of eligible children.

Impact

There could be a slight increase in claims cost associated with this change. It is estimated that the dental claims cost could increase up to 1% (\$11,000); however, there would be no impact to the County for the change to the vision plan.

No fin. impact to Gen. Fund. Will be paid from Med. Ins. Fund

Supporting Documentation

Dept. Head	COO	Finance	Chm. of the Brd.	Legal
Renee Bright				
Date: 1/10/14	Date: 1/13/14	Date: 1/13/14	Date: 1/13/14	Date: