

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

October 1, 2013

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PRESENT: Chairman Jeffrey E. Turner, Vice-Chairman Michael Edmondson, Commissioner Sonna Singleton, Commissioner Gail Hambrick, Commissioner Shana M. Rooks, and Clerk Shelby D. Haywood.

1. Chairman Turner called the meeting to order.
2. Invocation was led by Pastor Kirk Arnold of Eternal Word Ministries located in Hampton, Georgia. Pledge of allegiance to the flag was led by Chairman Turner.
3. Amended the agenda by deleting item #1 (**RFP Pkg. #04-01 Architectural/Engineering Services for the Design of Five (5) Prototype Recreation Centers, Contract Amendment** (Facility Design Group, Inc., located in Smyrna, Georgia. Funding is available through the 2004 and 2009 SPLOST project budget), as requested by the Project Manager; Carter Goble Lee. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater) and item #26 (Appointment to the Development Authority/Redevelopment Authority Board to fill the unexpired term of Paul Redding [**Resigned**]. The term expires on 3-1-15). Clerk Haywood announced that an Executive Session would be held to discuss litigation matters. The agenda was adopted, as amended, as all commissioners had copies before them. Vote unanimous.
4. Approved the September 17, 2013 Regular Business Meeting minutes. Vote unanimous.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
  - (1) Maude Edwards, a Clayton County resident, was present to get an update on the status of where Clayton County is on moving forward with transportation needs of Clayton County citizens. She questioned if there were a committee working on this matter and requested someone from the Board to answer her question.

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Chairman Turner replied that there is a committee working on this matter, and the County is moving forward with the process of bringing transit back. He told Ms. Edwards to meet with Transportation and Development Director Jeff Metarko after the meeting to obtain information regarding her concerns.

(2) Jeffery Benoit, who appeared before the Board on September 13, 2013, was here to reiterate his concerns regarding the amendment of Clayton County class specifications as well as other job descriptions. Mr. Benoit was disturbed that the Board would revise its qualifications standards for the hiring process, not so much for meeting job requirements, but to meet someone else's job availability for a particular department. In the process of the Board amending class specifications/job descriptions, it was ironic that an article dated October 1, 2013, was written in **The Atlanta Journal-Constitution** entitled "**Grand Jury Report: Clayton government irresponsible, abuses power**" where again the integrity and policies of the County are being questioned. Mr. Benoit commented that people stated in the article that they were appalled and overwhelmed" at the state of the County. He again stressed that Clayton County should be moving forward positively and concluded that having integrity is a foundation on which the County needs to stand strong.

6. PROCLAMATION: "Clayton County Observes Fire Prevention Week, October 6-12, 2013" (presented by Chairman Jeffrey E. Turner).

[NOTE: Group photos were taken of the honorees and Board. Clerk Haywood read all the proclamations for the benefit of the honorees, Board, and audience.]

7. PRESENTATION: **Proposed Consolidation of the Central Services/Risk Management and Fleet Maintenance Departments** (presented by Theodis Locke, Director of Central Services/Risk Management and Interim Director of Fleet Maintenance).

Theodis Locke, who presented to the Board a PowerPoint presentation, proposed the following reasons as to why there should be a consolidation of Central Services/Risk Management and Fleet Maintenance Departments. He began his presentation with an outline on why the two departments should merge. Mr. Locke affirmed that his previous success with merging the Risk Management Department and the Office of Contract Compliance into the Central Services Department will allow for a more efficient and effective operation, and performance will increase and cost will decrease.

Mr. Locke explained the benefits of this merger would have an immediate cost savings through attrition, and by eliminating positions that will become unnecessary as a result of this merger. He stated he will reduce or mitigate risk by condensing job related essential functions and combining workflow processes to become more productive. The Departments that have several related essential job functions will be centralized and allow the County to do more with less. Mr. Locke then gave examples of how to do more with less by showing that 1) Fleet Maintenance Purchasing methods will

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be evaluated for compliance and deficiencies and will be corrected immediately. All Requests for Bid, Proposal and Emergency Purchases will be handled by the Contract or Purchasing Administrator, and as a result, the Fleet Administrator will have more time to focus on technical and managerial functions and 2) Fleet Maintenance will adopt the Central Services Warehouse Model and Fleet Maintenance Inventory control personnel will work under the supervision of the Warehouse Supervisor. This action will streamline the process to ensure accountability and inventory control procedures are followed.

Mr. Locke next showed the Board an outline of a post-merger Central Services Organizational Chart which identified two deletions not shown on the chart; the Director of Fleet Maintenance and the Job Performance position. One addition to the post-merger will be the Service Writer position and two re-classification positions. The Assistant Director position will be reclassified as Fleet Administrator and the Senior Heavy Truck Mechanic position will be reclassified as the Lead Heavy Truck Mechanic. As a result of this, the immediate cost savings for Clayton County in deleting the Director Fleet Maintenance position will be \$94,904.00. The reclassification of the Assistant Director to Fleet Administrator will have no financial impact on the budget. Also, deleting the Fleet Foreman positions will save the county \$71,758.00, and reclassifying the Senior Heavy Truck Mechanic position to Lead Heavy Truck Mechanic will cost \$6,246.00. Lastly, the addition of the Service Writer position will cost the county \$41,466.00 resulting in a grand total of \$118,948.00 in savings.

Mr. Locke concluded his presentation by stating that other efficiencies expected from this merger are Leadership, Project Management, Employment Law, and Employees Professional Development. He then asked if there were any questions from the Board.

Commissioner Rooks questioned if the salary of \$71,758.00 would be funded or budgeted.

Mr. Locke answered that it was a current salary of a Fleet Foreman who would be retiring in two weeks.

**8. PRESENTATION: Proposed Consolidation of the Parks and Recreation and Senior Services Departments** (presented by Detrick Stanford, Director of Parks and Recreation).

Detrick Stanford began his presentation by giving a brief background overview of the Parks and Recreation Department and informing the Board that this will be a reconsolidation because the Senior Services Department started under Parks and Recreation in 1960. In the year 2008, the Board of Commissioners approved a Master Plan for both departments and separated Senior Services in 2009.

Mr. Stanford explained the focus of this reconsolidation will have an immediate savings of over \$120,000.00 in personnel costs, reduce operational expenses for departments and have greater accountability for program development, creating efficiencies and eliminating duplications. He stated this merger will be good for the customers because there will be no immediate impact or changes for

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users. There will also be more service options and uniformity across departments and a centralized administrative function - “one stop shop” for service needs with the new administrative building. Mr. Stanford next showed how the merger will also be good for the employees by remaining equal in level classification, management and staff becoming familiar with the department’s programs, facilities, and mode of operations. He stressed there will be a greater opportunity for advancement and more supervisory/management opportunities due to two (2) senior centers and two (2) recreation centers being built from the SPLOST funds.

Per Mr. Stanford, the outcome of the department’s culture will already have 75% of present leaders in Senior Services who were with the County during the initial transition in 2009 and are former Parks and Recreation employees. The consolidation of aquatic and communications/marketing functions will create immediate efficiencies in management, operational savings and uniformity in national programming standards, CAPRA, and cross-training (Staff certifications – CPO, WSI, CTRS, and CPRP) for both departments.

Mr. Stanford announced Phase 1 of this merger would immediately eliminate vacant positions (not part of the freeze or lapse), such as Senior Services Director, Kinship Care Leader, and Office Assistant Senior and create the Senior Services Division. After a six month period, he stated that he will reorganize the Administrative, Communications/Marketing, and Aging Division. Lastly, he will review Phase 3 Operating Plan- (June 30, 2014) and provide recommendations for the FY-15 Budget/New Facilities–Sustainability Plan.

The financial impact and anticipated reduction of personnel costs in eliminating the three vacant positions; Senior Services Director, Kinship Care Leader and Office Assistant Senior, will save the county \$167,044.00 in total salary, benefits and savings. The anticipated reduction of operating costs in consolidation of marketing material will be \$40,000.00 savings; Aging Program/Food Service, \$147,000.00 savings, resulting in \$187,000.00 total operational savings with an anticipated grand total of \$354,044.00 in savings.

Mr. Stanford concluded his presentation and asked if there were any questions from the Board.

Commissioner Rooks asked Mr. Stanford what happened in 2009 to warrant the split of Senior Services.

Mr. Stanford admitted he did not know the answer.

Commissioner Rooks asked if the Senior Services Division had grown substantially since its split from Parks and Recreation.

Mr. Stanford said yes, there was an Administrative Division created for payroll and human resource functions associated with the department. There were also a growth in grant areas and volunteer

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programs. The programming areas and staff stayed the same, but the growth was primarily in the administrative area.

Commissioner Rooks stated she was more concerned about the programming, and how the senior citizens will be adversely affected if the Senior Services Department becomes a division under the Parks and Recreation Department.

Mr. Stanford replied no, when changes are made it is often a direct question of management. If management is not aware of the changes or takes into account the need of the division or respective clientele, there could be an adverse impact.

Commissioner Rooks asked if the Parks and Recreation Department will qualify for every grant that was available to the Senior Services Department.

Mr. Stanford answered yes.

Commissioner Rooks asked how the county will save money if there are no RIF's (without talking about the vacant positions).

Mr. Stanford replied the \$354,044.00 total savings is a combination of personnel positions as well as operational costs.

For clarification, Commissioner Rooks asked if the savings are vacancies and operations. She wanted to know if any employees from either department are going to be affected, or if there will be any transfers to other departments per Mr. Stanford's recommendation.

Mr. Stanford answered there will be some administrative duplications and at the decision of the Board, if there is a need to transfer as a result of this, he would make that recommendation.

Commissioner Rooks reiterated that the administrative duplications will be a plus to the consolidation.

Mr. Stanford responded that it could be a positive or a negative. He believed it would be a positive because of the opportunity to cross-train employees and, when the new facilities become available, some employees can be transferred.

9. Theodis Locke, Director of Central Services/Risk Management, presented four (4) items that resulted in the following Board actions.

(NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)

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1) Approved **RFB Pkg. #13-22 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 1 & 2, Clayton County, Georgia, First Contract Amendment** (\$550,000.00/C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia. Funding is available through the 2009 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

Transportation and Development Director Jeff Metarko's recommendation is to amend the contract with C.W. Matthews Contracting Co., Inc. The amendment will be for additional milling and resurfacing of various streets in Clayton County, Georgia. The original contract was approved by the Board of Commissioners on June 4, 2013.

2) Approved **RFB Pkg. #13-23 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 3 & 4, Clayton County, Georgia, First Contract Amendment** (\$260,000.00/C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia. Funding is available through the 2009 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without Board of Commissioners' approval. Vote unanimous.

Transportation and Development Director Jeff Metarko's recommendation is to amend the contract with C.W. Matthews Contracting Co., Inc. The amendment will be for additional milling and resurfacing of various streets in Clayton County, Georgia. The original contract was approved by the Board of Commissioners on June 4, 2013.

3) Approved **RFP Pkg. #13-25 Provision of Congregate and Home Delivered Meals for the Clayton County Senior Services Department, Annual Contract, First Contract Amendment** (\$3.46 per meal/Project Open Hand/Atlanta, Inc., dba Open Hand, located in Atlanta, Georgia), as requested by the Senior Services Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when

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the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

The original contract was approved by the Board of Commissioners on July 16, 2013. Funding is available through the Atlanta Regional Commission Grant.

Vice-Chairman Edmondson stated that he was on vacation when the Board of Commissioners approved the original contract. He thought that the congregate and home delivered meals were prepared by Aramark and delivered by Meals On Wheels. Vice-Chairman Edmondson questioned why Aramark is not being paid.

Interim Director of Senior Services Tori Strawter answered that the contract was put out for bid due to congregate clients complaining about the quality of the food from Aramark. Per the ARC Grant, there were certain stipulations that had to be followed. The survey results have to be at least eighty (80) percent and the department was failing in that for the past two years, so the contract was put out for a new bid.

Vice-Chairman Edmondson asked if a new contract existed that updated the Aramark contract or if the County is paying under the old contract. He also wanted to know what happened to Meals On Wheels.

Ms. Strawter replied that the Senior Services Department still has Meals On Wheels. She affirmed that Project Open Hand also provides congregate meals for Meals On Wheels.

4) Approved **RFP Pkg. #13-40 SPLOST Construction Management-At-Risk Services for the Construction of the Clayton County Fire Department Multi-Purpose Building** (Potts Construction, LLC, located in Conyers, Georgia. Funding is available through the 2009 SPLOST funds). Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater. Vote unanimous.

This proposal is to provide Construction-at-Risk Services for the Construction of the Clayton County Fire Department Multipurpose Building. The recommendation is to award a contract to Potts Construction, LLC, with the highest score of 420.60 and a fee cost of 2.7%.

10. Ramona Thurman, Chief Financial Officer, presented five (5) budget amendments and one (1)

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request for refund which resulted in the following Board actions.

1) Approved Budget Amendment #-2-99 – Sheriff/FYE 6-30-13 – to cover the cost of additional wages, fees, and automobile equipment in the amount of \$416,238.00. Vote unanimous.

2) Approved Budget Amendment #2-101 – Medical Self-Insurance Fund/FYE 6-30-13 – to cover additional claims expenses, insurance, and agent fees in the amount of \$912,338.00. Vote unanimous.

3) Approved Budget Amendment #2-102 – Other General Government/FYE 6-30-13 – to cover additional litigation claims, refunds, and service fees in the amount of \$40,380.00. Vote unanimous.

4) Approved Budget Amendment #2-14 – Other General Government/FYE 6-30-14 – to replace two (2) Police vehicles where repair costs exceed the value of the vehicles, in the amount of \$70,000.00. Vote unanimous.

5) Approved Budget Amendment #2-15 – Other General Government/FYE 6-30-14 – to roll over donations received prior to FY-2014, recognize a FY-2013 donation from Stephens Construction, and re-appropriate funds to complete International Park flooring projects and cover four (4) pavilions in Clayton County parks, in the amount of \$346,241.00. Vote unanimous.

6) Approved a Request for Refund – Release of Demolition Bond, in the amount of \$500.00, to JMC; c/o Matt Cagle of McDonough, Georgia, for clean-up of a lot located at 633 Bramble Court, Jonesboro, Georgia 30236 (Permit #13-1545). Vote unanimous.

Commissioner Rooks questioned why the first three budget amendments were for FY-2013.

Ms. Thurman answered that when totaling out at the end of the fiscal year, statements must be balanced to close the fiscal year and open the new fiscal year.

Commissioner Rooks then asked if the FY-2014 requests were amendments to the budget or a matter of reshuffling monies.

Ms. Thurman replied that it is a matter of transferring funds into different department accounts that may be able to use the funds.

11. Renee Bright, Director of Human Resources, presented one (1) request which resulted in the

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following Board action.

(1) Approved a request to change a position classified under Civil Service from Investigator I/II to an Assistant District Attorney position effective immediately due to changes in case management case responsibility. It was noted that the unindicted and indicted case count can be lowered when more Assistant District Attorneys are available to review cases more quickly and make prosecutorial decisions in a more efficient manner. Vote unanimous.

There would be no impact on equipment, technology services, or office supply issues. An Assistant District Attorney's starting salary is \$52,893.21. The Investigator I position starts at \$45,568.56, and the Investigator II position starts at \$50,329.84. Investigator II's are normally hired based on their qualifications and work experience.

12. Approved Resolution 2013-240, a Resolution authorizing Clayton County to accept a donation from The Geo Group, Inc. for the establishment of an annual scholarship fund for community students; to authorize the Chairman to accept the donation on behalf of Clayton County and to execute any documents necessary and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

13. Approved Resolution 2013-241, a Resolution authorizing the extension of the time for completing the Clayton County Ethics Advisory Committee's findings and recommendations; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

14. Approved Resolution 2013-242, a Resolution authorizing Clayton County to enter into a Settlement Agreement settling all claims set forth in the employment matters involving Shada Starr; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the settlement agreement; to provide an effective date of this resolution; and for other purposes. The motion carried 3-2. Chairman Turner and Commissioner Rooks opposed.

For clarification, Chairman Turner asked if Ms. Starr had filed a formal lawsuit.

Interim County Attorney Jack Hancock replied no, Ms. Starr had just delivered a Civil Service

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complaint.

Chairman Turner noted that the County has a Civil Service Board to hear these types of cases to determine the validity of whether Ms. Starr had been wrongfully terminated. He affirmed that the Civil Service Board has seventy (70) cases backlogged and forty-six (46) of them are termination cases. Chairman Turner was perplexed as to why this case is being brought forward for the Board to settle when no lawsuit has been filed. He believed the Board was setting a precedent in terms of how cases are being handled when there are other cases waiting to be heard through the Civil Service Board.

Chairman Turner asked the other Board members if they could answer his question.

There was no response from the other Board members.

Chairman Turner next asked for a motion.

Motion by Commissioner Singleton, second by Commissioner Hambrick, to approve the resolution.

Chairman Turner asked if there were any questions.

Commissioner Rooks asked Mr. Hancock if the Board were setting a precedent when a department head or supervisor terminates an employee and then this Board reverses that decision without him/her going through the proper channels.

Mr. Hancock answered any action the Board takes sets a precedent in some manner. He stated that if Commissioner Rooks is asking if the Board is binding itself in other cases, the answer would be no because the factual circumstances may be completely different in another case compared to this one.

Commissioner Rooks expressed she had concerns regarding this resolution because **The Atlanta Journal-Constitution** has reported the Grand Jury investigation revealed that this government played favoritism.

Mr. Hancock replied that this resolution was given to him by the majority of the Board regarding the claim that was made. He admitted that he did not know how to answer her question.

Chairman Turner commented it was more of a statement than a question and, at this point, it was a

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moot point.

15. Approved Resolution 2013-243, a Resolution authorizing Clayton County to enter into a Rental Agreement with the Clayton County Water Authority providing for the terms and conditions under which the County will use the Shamrock Community Use Building to host an employee committee meeting; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

16. Approved Resolution 2013-244, a Resolution authorizing Clayton County to amend the Professional Services Agreement with Twelve Oaks, LLC and Searles Consulting, Inc., providing for the terms and conditions under which certain lobbyist services will be rendered to the County; to authorize the Chairman to execute the agreement and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

Commissioner Rooks questioned having no termination provision in the contract duration. She wanted to know when it would end.

Mr. Hancock answered that the resolution is simply an amendment to the contract that reduces the amount being paid from \$10,000.00 monthly to \$5,000.00 monthly.

Commissioner Rooks voiced that the resolution specifies Twelve Oaks, LLC was hired to fight House Bill 399, but the Service Agreement does not mention House Bill 399. She asked if the agreement needed to mention it.

Mr. Hancock replied that the original contract does mention House Bill 399. This is simply an amendment to that agreement.

Vice-Chairman Edmondson followed up with a statement that he understood the Board originally voted on an invoice, and the County never received a contract.

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Mr. Hancock reiterated that there is a contract.

Vice-Chairman Edmondson asked if the contract were attached to this resolution.

Mr. Hancock merely answered the amendment to the contract is always attached, because all that is being done is an amendment.

Commissioner Rooks asked if the first contract were “spread across” the minutes.

Mr. Hancock said that it was and Chairman Turner signed it. He told Commissioner Rooks he would be happy to give her a copy of the contract.

17. Approved Resolution 2013-245, a Resolution authorizing Clayton County to amend an existing agreement with Moreland Altobelli Associates, Inc., providing for the terms and conditions under which additional professional services will be rendered; to authorize the Chairman to execute the agreement and otherwise to perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

18. Approved Ordinance 2013-246, an Ordinance to amend the Code of Clayton County, Georgia, as amended, specifically Chapter 94 “Traffic and Vehicles,” Section 101 “Maximum Speed Limits; Authorized Use of Speed Detection Devices; Application for Permits to Use Detection Devices”; to set forth the reasonable and safe maximum vehicle speed limits on all highways, streets and roads located in Clayton County, Georgia, under the jurisdiction of the Commissioner of Public Safety or Commissioner of Transportation for the State of Georgia; to authorize the use of speed detection devices by the Clayton County Police Department and other law enforcement authorities as deemed necessary to effectuate the orderly flow of traffic and for the safety and welfare of the public; to authorize the submission of an application to the Department of Public Safety for a permit to use such detection devices within the unincorporated areas of Clayton County; to provide for the repeal of conflicting ordinances and laws relating thereto; to provide for severability; to provide an effective date of the ordinance; and for other purposes. Vote unanimous.

19. The Board accepted Ordinance 2013-247 (**1<sup>st</sup> Reading**), an Ordinance adopted under the Home Rule Powers granted to Clayton County pursuant to Article IX, Section II, Paragraph I of the Constitution of the State of Georgia of 1983, amending the Clayton County Code of Ordinances, and specifically relevant sections of the Clayton County Civil Service Act and the Civil Service Rules and

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Regulations pertaining thereto; to provide for the creation of the unclassified position of Manager of Capital Improvements; to provide an effective date of this ordinance; and for other purposes.

20. Approved Resolution 2013-248, a Resolution authorizing the Clayton County Police Department to implement a "Volunteers in Police Services" program; to authorize the Chief of Police to develop guidelines for the program and specific duties and responsibilities for the volunteers; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

21. Approved Resolution 2013-249, a Resolution to approve a Special Facility Use Request to allow Caribbean Association of Georgia, Inc. to host a Homeowners' Assistance Workshop at the Clayton County International Park; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

22. Approved Resolution 2013-250, a Resolution authorizing the trade or other disposition of condemned vehicles (one {1} 2007 Mercedes Benz and one {1} 2009 Chevrolet Corvette ZR1) from the Clayton County Sheriff's Office; to authorize the Director of Central Services to effect the disposition of said vehicles as surplus items; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to authorize the disbursement of proceeds from the trade of such property; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

23. Approved Resolution 2013-251, a Resolution authorizing the Clayton County Chief Financial Officer to accept funds in order to provide Thanksgiving Dinner to families of students enrolled in the Clayton County Public School System; to authorize the Chairman to execute any documents necessary and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

24. Approved Resolution 2013-252, a Resolution authorizing Clayton County to exercise its powers of Eminent Domain in accordance with provisions of Georgia Laws for the purpose of acquiring a certain property for use by the Clayton County Department of Transportation and Development for the Flint River Road Widening Improvement Project; to authorize the Chairman to execute any documents relating thereto; and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.

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Vote unanimous.

25. Approved Resolution 2013-253, a Resolution authorizing Clayton County to extend the Health Services Agreement with CorrectHealth Clayton, LLC, providing for the terms and conditions under which inmate health care services will be rendered to the Clayton County Prison; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes. Vote unanimous.

Interim County Attorney Jack Hancock requested an Executive Session to discuss litigation matters. The Board generally consented to have an Executive Session for the aforementioned reasons.

26. Appointments to the SPLOST Citizens Committee for 2015 (Chairman Jeffrey E. Turner and Vice-Chairman Michael Edmondson). {NOTE: Chairman Turner's recent appointee, Anthony Williams, is unable to serve on this committee.}

Motion by Chairman Turner, second by Commissioner Rooks, to appoint DeMont Davis to the SPLOST Citizens Committee for 2015. Vote unanimous.

Motion by Vice-Chairman Edmondson, second by Commissioner Rooks, to appoint Janie Griffin to the SPLOST Citizens Committee for 2015. Vote unanimous.

Motion by Commissioner Rooks, second by Chairman Turner, to go into Executive Session in the Commissioners' Conference Room at 7:57 p.m. to discuss litigation matters. Vote unanimous.

Motion by Chairman Turner, second by Commissioner Rooks, to go out of Executive Session at 8:28 p.m. Vote unanimous.

Motion by Commissioner Rooks, second by Chairman Turner, to reconvene the Regular Business Meeting in the Commissioners' Boardroom at 8:30 p.m. Vote unanimous.

Mr. Hancock requested that the Board approve a settlement agreement in small claims in the case of Randy Vest dba Randy Autoworks Inc. vs. Clayton County Board of Commissioners involving a 2003 Cadillac DeVille taken in a drug raid. Mr. Vest had a security interest in the vehicle which was not reflected in the NCIC report; however, he has established that he did have that record. Mr. Vest has agreed to settle for this salvageable vehicle, have the title transferred to him, and release the Board of Commissioner of all claims.

Motion by Commissioner Rooks, second by Chairman Turner, to transfer the title of this salvageable

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vehicle to Mr. Vest. Vote unanimous.

There being no further business to discuss, motion by Commissioner Rooks, second by Chairman Turner, to adjourn the Regular Business Meeting of October 1, 2013 at 8:32 p.m. Vote unanimous.