

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

October 1, 2013

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the September 17, 2013 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: “Clayton County Observes Fire Prevention Week, October 6-12, 2013” (presented by Chairman Jeffrey E. Turner).
7. PRESENTATION: **Proposed Consolidation of the Central Services/Risk Management and Fleet Maintenance Departments** (presented by Theodis Locke, Director of Central Services/Risk Management and Interim Director of Fleet Maintenance).
8. PRESENTATION: **Proposed Consolidation of the Parks and Recreation and Senior Services Departments** (presented by Detrick Stanford, Director of Parks and Recreation).
9. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)

1) **RFP Pkg. #04-01 Architectural/Engineering Services for the Design of Five (5) Prototype Recreation Centers, Contract Amendment** (Facility Design Group, Inc., located in Smyrna, Georgia. Funding is available through the 2004 and 2009 SPLOST project budget), as requested by the Project Manager; Carter Goble Lee. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

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2) **RFB Pkg. #13-22 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 1 & 2, Clayton County, Georgia, First Contract Amendment** (\$550,000.00/C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia. Funding is available through the 2009 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without Board of Commissioners' approval.

3) **RFB Pkg. #13-23 SPLOST Milling and Resurfacing of Various Streets in Clayton County Commission Districts 3 & 4, Clayton County, Georgia, First Contract Amendment** (\$260,000.00/C.W. Matthews Contracting Company, Inc., located in Marietta, Georgia. Funding is available through the 2009 SPLOST funds), as requested by the Transportation and Development Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without Board of Commissioners' approval.

4) **RFP Pkg. #13-25 Provision of Congregate and Home Delivered Meals for the Clayton County Senior Services Department, Annual Contract, First Contract Amendment** (\$3.46 per meal/Project Open Hand/Atlanta, Inc., dba Open Hand, located in Atlanta, Georgia), as requested by the Senior Services Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

5) **RFP Pkg. #13-40 SPLOST Construction Management-At-Risk Services for the Construction of the Clayton County Fire Department Multi-Purpose Building** (Potts Construction, LLC, located in Conyers, Georgia. Funding is available through the 2009

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SPLOST funds). Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

10. Consider the following requests of Ramona Thurman, Chief Financial Officer (Finance Department).
  - 1) Budget Amendment #-2-99 – Sheriff/FYE 6-30-13 – to cover the cost of additional wages, fees, and automobile equipment in the amount of \$416,238.00.
  - 2) Budget Amendment #2-101 – Medical Self-Insurance Fund/FYE 6-30-13 – to cover additional claims expenses, insurance, and agent fees in the amount of \$912,338.00.
  - 3) Budget Amendment #2-102 – Other General Government/FYE 6-30-13 – to cover additional litigation claims, refunds, and service fees in the amount of \$40,380.00.
  - 4) Budget Amendment #2-14 – Other General Government/FYE 6-30-14 – to replace two (2) Police vehicles where repair costs exceed the value of the vehicles, in the amount of \$70,000.00.
  - 5) Budget Amendment #2-15 – Other General Government/FYE 6-30-14 – to roll over donations received prior to FY-2014, recognize a FY-2013 donation from Stephens Construction, and re-appropriate funds to complete International Park flooring projects and cover four (4) pavilions in Clayton County parks, in the amount of \$346,241.00.
  - 6) Request for Refund – Release of Demolition Bond, in the amount of \$500.00, to JMC; c/o Matt Cagle of McDonough, Georgia, for clean-up of a lot located at 633 Bramble Court, Jonesboro, Georgia 30236 (Permit #13-1545).
11. Consider a request of Renee Bright, Director of Human Resources.
12. Resolution 2013-240 – A Resolution authorizing Clayton County to accept a donation from The Geo Group, Inc. for the establishment of an annual scholarship fund for community students; to authorize the Chairman to accept the donation on behalf of Clayton County and to execute any documents necessary and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to

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- reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.
13. Resolution 2013-241 – A Resolution authorizing the extension of the time for completing the Clayton County Ethics Advisory Committee’s findings and recommendations; to provide an effective date of this resolution; and for other purposes.
  14. Resolution 2013-242 – A Resolution authorizing Clayton County to enter into a Settlement Agreement settling all claims set forth in the employment matters involving Shada Starr; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the settlement agreement; to provide an effective date of this resolution; and for other purposes.
  15. Resolution 2013-243 – A Resolution authorizing Clayton County to enter into a Rental Agreement with the Clayton County Water Authority providing for the terms and conditions under which the County will use the Shamrock Community Use Building to host an employee committee meeting; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
  16. Resolution 2013-244 – A Resolution authorizing Clayton County to amend the Professional Services Agreement with Twelve Oaks, LLC and Searles Consulting, Inc., providing for the terms and conditions under which certain lobbyist services will be rendered to the County; to authorize the Chairman to execute the agreement and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
  17. Resolution 2013-245 – A Resolution authorizing Clayton County to amend an existing agreement with Moreland Altobelli Associates, Inc., providing for the terms and conditions under which additional professional services will be rendered; to authorize the Chairman to execute the agreement and otherwise to perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an

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effective date of this resolution; and for other purposes.

18. Ordinance 2013-246 – An Ordinance to amend the Code of Clayton County, Georgia, as amended, specifically Chapter 94 “Traffic and Vehicles,” Section 101 “Maximum Speed Limits; Authorized Use of Speed Detection Devices; Application for Permits to Use Detection Devices”; to set forth the reasonable and safe maximum vehicle speed limits on all highways, streets and roads located in Clayton County, Georgia, under the jurisdiction of the Commissioner of Public Safety or Commissioner of Transportation for the State of Georgia; to authorize the use of speed detection devices by the Clayton County Police Department and other law enforcement authorities as deemed necessary to effectuate the orderly flow of traffic and for the safety and welfare of the public; to authorize the submission of an application to the Department of Public Safety for a permit to use such detection devices within the unincorporated areas of Clayton County; to provide for the repeal of conflicting ordinances and laws relating thereto; to provide for severability; to provide an effective date of the ordinance; and for other purposes.
19. Ordinance 2013-247 – An Ordinance adopted under the Home Rule Powers granted to Clayton County pursuant to Article IX, Section II, Paragraph I of the Constitution of the State of Georgia of 1983, amending the Clayton County Code of Ordinances, and specifically relevant sections of the Clayton County Civil Service Act and the Civil Service Rules and Regulations pertaining thereto; to provide for the creation of the unclassified position of Manager of Capital Improvements; to provide an effective date of this ordinance; and for other purposes.
20. Resolution 2013-248 – A Resolution authorizing the Clayton County Police Department to implement a “Volunteers in Police Services” program; to authorize the Chief of Police to develop guidelines for the program and specific duties and responsibilities for the volunteers; to provide an effective date of this resolution; and for other purposes.
21. Resolution 2013-249 – A Resolution to approve a Special Facility Use Request to allow Caribbean Association of Georgia, Inc. to host a Homeowners’ Assistance Workshop at the Clayton County International Park; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
22. Resolution 2013-250 – A Resolution authorizing the trade or other disposition of condemned vehicles (one {1} 2007 Mercedes Benz and one {1} 2009 Chevrolet Corvette ZR1) from the Clayton County Sheriff’s Office; to authorize the Director of Central Services to effect the disposition of said vehicles as surplus items; to authorize the Chief Financial Officer to amend

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- the budget where necessary to reflect an appropriate revenue source and expense; to authorize the disbursement of proceeds from the trade of such property; to provide an effective date of this resolution; and for other purposes.
23. Resolution 2013-251 – A Resolution authorizing the Clayton County Chief Financial Officer to accept funds in order to provide Thanksgiving Dinner to families of students enrolled in the Clayton County Public School System; to authorize the Chairman to execute any documents necessary and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.
  24. Resolution 2013-252 – A Resolution authorizing Clayton County to exercise its powers of Eminent Domain in accordance with provisions of Georgia Laws for the purpose of acquiring a certain property for use by the Clayton County Department of Transportation and Development for the Flint River Road Widening Improvement Project; to authorize the Chairman to execute any documents relating thereto; and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
  25. Resolution 2013-253 – A Resolution authorizing Clayton County to extend the Health Services Agreement with CorrectHealth Clayton, LLC, providing for the terms and conditions under which inmate health care services will be rendered to the Clayton County Prison; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
  26. Appointment to the Development Authority/Redevelopment Authority Board to fill the unexpired term of Paul Redding (**Resigned**). The term expires on 3-1-15.
  27. Appointments to the SPLOST Citizens Committee for 2015 (Chairman Jeffrey E. Turner and Vice-Chairman Michael Edmondson). {NOTE: Chairman Turner’s recent appointee, Anthony Williams, is unable to serve on this committee.}
  28. Consider any act(s) necessary based on decision(s) made in the Executive Session.

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**EXECUTIVE SESSION**