

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

September 17, 2013

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the September 3, 2013 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PRESENTATION: “Proposed Project on McDonough Road” (presented by Jeremy Busby, Georgia Department of Transportation Project Manager).
7. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
  - 1) **RFB Pkg. #12-17 Request for Clayton County Fire Department EMS Supplies, Annual Contract/Request for First Annual Renewal & Price Increase, First Amendment** (Multi-award contract with M&M Merchandisers Medical Supply Equipment, LLC, located in Powder Springs, Georgia; PSS World Medicals, Inc., dba Physician Sales & Services, located in Jacksonville, Florida and Quad Med, Inc., located in Jacksonville, Florida), as requested by the Fire and Emergency Services Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.
  - 2) **RFB Pkg. #13-36 Severe Weather Mass Notification and Early Warning System for Clayton County Lovejoy Regional Park, First Amendment** (Federal Signal Corporation, located in University Park, Illinois; \$140.00 credit), as requested by the Fire and Emergency Services Department. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods

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and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without Board of Commissioners' approval.

3) **RFP Pkg. #07-02 Employee Assistance Program, Annual Contract, Request for Annual Renewal, First Amendment** (Employee Services, Inc., located in Wellsville, New York), as requested by the Human Resources Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

4) **RFP Pkg. #11-12 Tennis Management for Clayton County International Park Tennis Center, Annual Contract, Request for Annual Renewal, First Amendment** (Premier Sport Facility Management, LLP, located in Atlanta, Georgia), as requested by the Parks and Recreation Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

5) **RFP Pkg. #12-18 Non-Emergency Medical Transportation Services for the Clayton County Aging Program Annual Contract, Request for Annual Renewal, First Amendment** (MLB Transportation, Inc., located in Tucker, Georgia), as requested by the Senior Services Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

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6) **RFP Pkg. #13-07 Consulting and Engineering Services/Jesters Creek Trail Enhancement** (Bron Cleveland Associates, Inc., located in Atlanta, Georgia; \$66,200.00 fee cost and 515 score. Funding is available through the Georgia Department of Transportation, Transportation Enhancement Grant and General Funds), as requested by the Parks and Recreation Department. Per Section 2-136 (2) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

7) **RFQ for Ground Ladder Testing and Aerial Device Examination** (Fire One, located in Drexel Hill, Pennsylvania. Funding is available through the Fire Department funds), as requested by the Fire and Emergency Services Department. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

8) **CS STARS Statement of Work #2 for Clayton County, Georgia** (CS Stars, LLC, located in Chicago, Illinois), as requested by the Central Services Department. Per Section 2-136 (7) of the Clayton County Purchasing Ordinance/Sole Source Purchases, Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The purchasing agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

8. Consider the following requests of Ramona Thurman, Chief Financial Officer.

1) Budget Amendment #-2-84 – Professional Services/FYE 6-30-13 – to cover the cost of additional fees and litigation claims in the amount of \$622.00.

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- 2) Budget Amendment #2-89 – Sheriff/FYE 6-30-13 – to cover additional wages, overtime, benefits, fees, equipment, supplies, advertisement and transport expenses, in the amount of \$2,162,791.00.
  - 3) Budget Amendment #2-96 – 5% Hotel/Motel Tax Fund/FYE 6-30-13 – to re-appropriate funds, in the amount of \$4,950.00, to cover the cost of repairing the Historic Marker Site.
  - 4) Budget Amendment #2-97 – Federal Narcotics Condemnation Fund/FYE 6-30-13 – to cover additional fees, supplies, equipment, travel expenses, and repairs in the amount of \$94,080.00.
  - 5) Budget Amendment #2-98 – Workers’ Compensation Fund/FYE 6-30-13 – to cover additional workers’ compensation and pay agent fees in the amount of \$1,000,000.00.
9. Consider requests of Renee Bright, Director of Human Resources.
  10. Resolution 2013-228 – A Resolution to amend Resolution 2013-47 providing for the general oversight of Constituent Aides in the Office of the Board of Commissioners; to repeal conflicting resolutions; to provide an effective date of this resolution; and for other purposes.
  11. Resolution 2013-229 – A Resolution authorizing the creation of a Citizens Committee for the purpose of soliciting input for the development of projects for the next SPLOST Program (2015); to provide for the purpose of the committee; to provide an effective date; and for other purposes.
  12. Resolution 2013-230 – A Resolution authorizing Clayton County to grant a Special Facility Use Request for Commissioner Shana M. Rooks, Solicitor General Tasha Mosley, and Sister’s Empowerment Network, Inc. to host the World Café Girl Talk Workshop for pre-teen and teenage girls at the Virginia Burton Gray Recreation Center; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
  13. Resolution 2013-231 – A Resolution authorizing Clayton County Juvenile Court to enter into a Memorandum of Understanding with Georgia Southern University to provide unpaid internship experience for Senior students; to authorize the execution of the Memorandum of Understanding and otherwise to perform all other acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.

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14. Resolution 2013-232 – A Resolution authorizing Clayton County to exercise its powers of Eminent Domain in accordance with provisions of Georgia Laws for the purpose of acquiring a certain property for use by the Clayton County Department of Transportation and Development for the Anvil Block Road Widening Project; to authorize the Chairman to execute any documents relating thereto, and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
15. Resolution 2013-233 – A Resolution authorizing Clayton County to exercise its powers of Eminent Domain in accordance with provisions of Georgia Laws for the purpose of acquiring a certain property for use by the Clayton County Department of Transportation and Development for the Flint River Road Widening Improvement Project; to authorize the Chairman to execute any documents relating thereto, and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
16. Resolution 2013-234 – A Resolution authorizing Clayton County to enter into a Memorandum of Agreement with the Clayton County Board of Health to accept grant funds to facilitate a Teen Pregnancy Prevention Program for Youth in Clayton County; to authorize the Chairman and the Director of the Parks and Recreation Department to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
17. Resolution 2013-235 – A Resolution authorizing Clayton County to enter into a Professional Services Agreement with Georgia Public Affairs providing for the terms and conditions under which lobbyist services will be rendered to the County; to authorize the Chairman to execute the agreement and to otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
18. Resolution 2013-236 – A Resolution authorizing Clayton County to trade twenty-four (24) Glock Generation 1 Model 22 Handguns for the purpose of upgrading to twenty-four (24) Glock Generation 4 Model 22 Handguns; to authorize the Director of Central Services to perform all acts necessary to effect this resolution; to authorize the Chief Financial Officer to amend the

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budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.

19. Resolution 2013-237 – A Resolution authorizing Clayton County to provide funds to Phoenix-Sullivan Improvement Association, Inc., to provide assistance in the formation of the Clayton County Improvement District and the implementation of the projects identified on Exhibit “A” attached hereto; to authorize the Chairman to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
20. Resolution 2013-238 – A Resolution repealing Resolution No. 2011-45; to provide an effective date of this resolution; and for other purposes.
21. Resolution 2013-239 – A Resolution authorizing Clayton County to accept grant funds, on behalf of the Clayton County Adult Felony Drug Court, from the U.S. Department of Justice, Bureau of Justice Assistance to support program needs; to authorize the Chairman to execute all necessary documents, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget to reflect an appropriate revenue source and expense, all as may relate to the grant; to provide an effective date of this resolution; and for other purposes.
22. Appointment to the Development Authority/Redevelopment Authority Board to fill the unexpired term of Paul Redding (**Resigned**). The term expires on 3-1-15.
23. Appointments to the SPLOST Citizens Committee for 2015. (NOTE: Five [5] appointments are made from the Board of Commissioners – per each commission district).

**EXECUTIVE SESSION**

24. Consider any action(s) necessary based on decision(s) made in the Executive Session.