

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

July 2, 2013

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the June 18, 2013 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County Observes July as National Parks and Recreation Month" (presented by Chairman Jeffrey E. Turner).
7. PRESENTATION: "2013 Scholarship Winners for the 2013 Jekyll Island Trip in conjunction with the Kids Outdoor Initiative."
8. Consider a request of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address:
[http://library.municode.com/index.aspx?clientId=10562.](http://library.municode.com/index.aspx?clientId=10562))

1) **Request to Sell County Surplus Items, utilizing the County's contract with GovDeals.com**, as requested by the Central Services Department.

The list of items is as follows:

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| Lot #154 | 5 Pieces of Office Furniture including a small wood table, rolling cabinet, peg board panel, rolling cart, and a square card table |
| Lot #157 | 5 Pieces of Office Furniture including 3 wood desks, two shelf tables, and a wood enclosure |
| Lot #158 | 3 Pieces of Printing Supplies – Laminator, Paper Cutter, and GBC Comb Bind |
| Lot #159 | 65 Flat Panel Computer Monitors |

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- Lot #160 57 Flat Panel Computer Monitors
- Lot #161 9 Large Monitors and 23 Flat Panel Monitors
- Lot #162 27 Computer Monitors
- Lot #163 27 Computer Monitors
- Lot #164 27 Computer Monitors
- Lot #165 2 Microwaves, 1 Refrigerator, 1 Meat Slicer, 1 Freezer, and 1 Coffee Maker
- Lot #166 2 Rammers, 1 Spreader, 1 Motor, 1 Pipe Threader, 1 Chainsaw, and 8 Sign Stands
- Lot #167 Graco Air Power Pump and 1 Emglo Gas Air Compressor; and
- Lot #168 Set of 9 Canopy Tents

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- 9. Consider a request of Ramona Thurman, Chief Financial Officer.
 - 1) Budget Amendment #2-73 – 5% Hotel Motel Tax Fund/FYE 6-30-13, in the amount of \$5,000.00, to cover the cost of repairing the Historic Marker Site in Rex, Georgia.
 - 10. Consider requests of Renee Bright, Director of Human Resources.
 - 1) Request for the Board to approve a reclassification from a Jury Manager/Pay Grade 21 to a Jury Specialist/Pay Grade 17 in the Clayton County Court System and to utilize the remaining funds to add a part-time position of Deputy Court Clerk to assist in jury. The reclassification savings of \$7,000.00 will be applied to part-time work.
 - 2) Request for the Board to approve the deletion of one Senior Litigation Assistant District Attorney/Pay Grade 31 position and the addition of one Deputy Chief Assistant Attorney/Pay Grade 33 position. The financial impact is budget neutral.
 - 3) Request for the Board to approve the deletion of a current Court Officer position (Juvenile Court/Child Welfare Unit) and the creation of a Court Appointed Special Advocate (CASA) Volunteer Supervisor position to replace it. Duties will be more aligned with the

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position, and the County will realize a savings of \$14,000.00+. The incumbent is at a Pay Grade 18/Step 32 (\$49,708.00) and the new position will be at a Pay Grade 18/Step 1 (\$35,543.00).

4) Request for the Board to approve the deletion of the Risk Manager/Pay Grade 30 position in the Central Services Department and the creation of two (2) Contract Specialist/Pay Grade 16 positions. The Contract Administration Division needs the necessary personnel to keep pace with the County's increased demand for processing SPLOST grants, Annual Contracts and Departmental Requests for Bids (RFB's), Requests for Proposals (RFP's), and Small Local Business Enterprise (SLBE) certification and verification requirements. Board approval of this request will result in a \$6,101.00 increase.

11. Resolution 2013-164 – A Resolution authorizing Clayton County to enter into a contract with The Collaborative Firm, LLC providing for the terms and conditions under which stand-by and other planning services will be rendered to the County; to authorize the Chairman to execute the agreement together with any documents necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
12. Resolution 2013-165 – A Resolution authorizing Clayton County to enter into an Affiliation Agreement and Contract for Services on behalf of Clayton County Juvenile Court with the Georgia Court Appointed Special Advocate Association to accept grant funds (\$38,249.03 with no match required from Clayton County) and to set forth the terms and conditions under which the grant funds will be utilized; to authorize the Chairman to execute the agreement and contract for services, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
13. Resolution 2013-166 – A Resolution to abolish the Director of Policy & Planning and Administrative Assistant II positions in the Commissioners' Office; to provide an effective date of this resolution; and for other purposes.
14. Resolution 2013-167 – A Resolution authorizing Clayton County to enter into a Stipulation and Agreement in the matter of Gwindelyne D. Douglas v. Clayton County Board of

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- Commissioners before the State Board of Workers' Compensation for the State of Georgia; to authorize the Chairman or his designee to execute the agreement and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this resolution; and for other purposes.
15. Resolution 2013-168 – A Resolution authorizing Clayton County to enter into a Memorandum of Understanding with the Department of Homeland Security, Metro Atlanta Urban Area Security Initiative (UASI) providing for the payment of \$95,712.33 by the department to better equip the Fire and Emergency Services Department first responders to respond to threats of and acts of terrorism, with no matching County funds; to authorize the Chairman to execute the agreement, and otherwise perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget where necessary, etc.
 16. Resolution 2013-169 – A Resolution authorizing Clayton County to enter into a contract with the Georgia Department of Natural Resources and, in accordance therewith, accept grant funds for the Recreational Trail Grant Program for the Department of Parks and Recreation Greenspace Division; to authorize the Chairman to execute the contract and to otherwise perform all other acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
 17. Resolution 2013-170 – A Resolution authorizing Clayton County to enter into a Service Agreement with Motorola, Inc., to maintain the E-911 Communications System; to provide an effective date of this resolution; and for other purposes.
 18. Resolution 2013-171 – A Resolution authorizing Clayton County to accept a forfeited vehicle (2002 Chevrolet Tahoe C1500) from a Clayton County Police Department drug investigation; to authorize the sale of such property in a manner as will be in the best interest of the County; to provide for the disbursal of sale proceeds; to authorize the Chief Financial Officer to amend the budget where necessary to reflect an appropriate revenue source and expense; etc.
 19. Resolution 2013-172 – A Resolution authorizing Clayton County to enter into a contract with the Georgia Department of Human Services and, in accordance therewith, accept grant funds

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- (\$45,000.00 with no match required from Clayton County) for the Family Connection Collaborative Plan; to authorize the Chairman to execute the contract, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Chief Financial Officer to amend the budget as needed to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
20. Resolution 2013-173 – A Resolution ratifying Clayton County's authority to enter into a Property Management Service Contract with Bayer Properties, LLC, for the County's participation in "Show on the Road"; to ratify the Chairman's authority to execute the contract and otherwise perform all other acts necessary to accomplish the intent of this resolution; to provide an effective date of this resolution; and for other purposes.
 21. Appointment to the Tourism Authority Board to fill the unexpired term of Tamika Scott – Chairman Turner's designee – whose term coincides with the Chairman's term. The unexpired term ends on 12-31-16.
 22. Consider the appointment of an Interim Fire Chief for the Fire and EMS Department.

EXECUTIVE SESSION

23. Consider any action(s) necessary based on decision(s) made in the Executive Session.